

Pembury Parish Council

Parish Council Office
Lower Green Recreation Ground
Lower Green Road
Pembury, Kent, TN2 4DZ
Tel: 01892-823193

Email: clerk@pemburypc.kentparishes.gov.uk

Application for Parish Councillor

First Name: _____

Surname: _____

Address: _____

Post Code: _____

Telephone: Daytime: _____

Evening: _____

Mobile: _____

Email: _____

Occupation: _____

Areas of Interest
within the Council
(please tick any
that apply)

- Amenities Working Group
- Communications Working Group
- Environment working Group
- Finance and HR Working Group
- Planning and Highways Committee
- Any other interests which you consider may be of help – please give brief details:

In order to ascertain if you are eligible to become a Parish Councillor please answer the following questions:

Are you a British, Irish or European citizen?

Yes

No

Nationality

Are you over 18?

Yes

No

Are you an Elector of Pembury Parish?

Yes

No

Have you lived in Pembury, or within 3 miles of it, for the last 12 months as an owner or tenant?

Yes

No

Do you have your principle place of work in Pembury?

Yes

No

Are you currently under a bankruptcy order?

Yes

No

If yes, please give details and dates:

Have you ever had a conviction for any offence and had a sentence of imprisonment (whether suspended or not) for a period of not less than three months without the option of a fine?

Yes

No

If yes, please give details and dates:

Signed:

Date:

Pembury Parish Council

Parish Councillor Duties

- Attend monthly Parish Council meetings and the Annual Parish Meeting
- Attend Working Group and Committee meetings as arranged
- Attend Remembrance Day service in Upper Church St Peter
- Deliver quarterly newsletters
- To take part in any events that may be arranged by the Parish Council such as Musical Picnic and Fireworks
- There are various training courses available to enable councillor to gain a greater knowledge of the areas of responsibility.

Office

Clerk to the Council

Helen Munro
Parish Council Office
Lower Green Recreation Ground
Lower Green Road
PEMBURY
Kent TN2 4DZ

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01892 823193

Email:

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Committee and Working Group Duties

AMENITIES WORKING GROUP

- Lower Green Recreation Ground
- Woodside Playing Fields
- Coronation Gardens
- Village Green
- Christmas Lights
- Pride in Pembury - hanging baskets
- Pride in Pembury competition
- Musical picnic
- Fireworks
- Exhibitions/displays
- Archive box
- Council publicity
- Notice boards

FINANCE AND HR WORKING GROUP

- Monitoring of Council's finances
- Drawing up Council's budget
- Internal Audit
- HR matters

ENVIRONMENT WORKING GROUP

- Allotments-Woodside Road
- St Peter Upper Church Burial Ground
- Lower Green Burial Ground
- Old Church Burial Ground
- War Memorial
- Tree monitoring
- Preservation of verges
- Promotion of enhancement of village

COMMUNICATIONS WORKING GROUP

- Overseeing quarterly newsletter
- Overseeing the website
- Overseeing Social media

PLANNING AND HIGHWAYS COMMITTEE

- Consultation on all Pembury Planning Applications
- Highways matters

POLICY AND RESOURCES

- Formed from Council Chair and Vice Chair with Working Group Chairs to deal with Council and Financial policy.