

Minutes of the **FULL COUNCIL** meeting held at the Parish Council Office, Lower Green Road, Pembury on **Monday 01 October 2018** at 7.45pm.



Councillors Present:

- | | |
|--------------------|------------------|
| Cllr K Brooks (VC) | Cllr A Gaukroger |
| Cllr P Gillan | Cllr M Hocking |
| Cllr L Mills | Cllr K More |
| Cllr A Partridge | |

Apologies:

- | | |
|----------------|---------------|
| Cllr D Coleman | Cllr S Harris |
| Cllr S Sharp | Cllr C Snow |

Also in attendance:

- | | |
|--------------------------------------|------------------------------|
| H Munro (Clerk) | Y Allen (Deputy Clerk) |
| Borough Councillor P Barrington King | Borough Councillor S Nuttall |
| Borough Councillor D Reilly | 4 Members of the Public |

- C18/84. **APOLOGIES FOR ABSENCE.** Apologies had been received and accepted from Cllrs Coleman, Harris, Sharp and Snow. Cllr P Kirby was absent.
- C18/85. **DECLARATIONS OF INTEREST.** Declarations of a non-pecuniary interest were received from Cllrs Gaukroger and More concerning planning application 18/02774/FULL and Cllr Hocking declared a non-pecuniary interest about the allotments. There were no other declarations.
- C18/86. **MINUTES.** It was **RESOLVED** that the minutes of the 10 September be approved and signed as an accurate record.
- C18/87. **COMMITTEE MINUTES.** It was **RESOLVED** that the minutes of the Planning & Highways Committee meetings held on 17 September be adopted.
- C18/88. **CHAIRMAN’S ANNOUNCEMENTS.**
- C18/89. **OPEN SESSION.** The meeting was adjourned.

A resident spoke about his concerns regarding planning application 18/02149/FULL at Bentincks Farm in Romford Road. Although revised plans had been received with a new access route, he had concerns about light pollution and the effect the proposed new houses would have on Brenchley Woodland and its wildlife. He added that the site was in an Area of Outstanding Natural Beauty and was also in the Metropolitan Green Belt.

A resident spoke about concerns regarding planning application 18/03011/FULL at Stone Court Farm and listed objections and reasoning. The owner wished to convert two disused agricultural barns into five houses.

A resident asked a question about procedures which was answered by the Chair. He also asked why Pembury was not proceeding with a Neighbourhood Plan. The Council confirmed that they cannot initiate proceeding with a Neighbourhood Plan. They can support it, but any action needs to be driven by the public.

The meeting was reconvened.

C18/90. **CLERK'S REPORT AND ACTION UPDATE.**

- a. Tree Work. A Planning application has been submitted for tree work on the Village Green as this is in a Conservation Area. Permission should be granted within six weeks.
- b. Firework Evening. The Parent Teachers' Association of Pembury School has asked if the school could have a sweet stall at the Firework event.
- c. War Memorial. The War Memorial was being cleaned the following day.
- d. Village Hall. There is a vacancy on the Village Hall Management Committee for a Parish Council representative. If anyone was interested, they were to speak to the office.
- e. Remembrance Sunday. Councillors were asked to arrive by 9.45am on Sunday 11 November.

C18/91. **REPORTS OF COUNTY AND BOROUGH COUNCILLORS.**

Cllr P Barrington King

- The problem of cars using Kings Toll Road as a rat run to avoid congestion at Kippings Cross was to be discussed at a Joint Transportation Board meeting.
- He is to fund a new salt bin in The Gill from his members' fund.
- He had funded an event at Sackville School entitled Keralights.
- Roadworks were planned along Pembury Road and would be carried out overnight.
- He had arranged for flytipping at the Camden to be disposed of.
- He had organised an extra bin at Pembury Baptist Church.

Cllr S Nuttall

- She had looked into the parking problems at Penns Yard and had visited local businesses and asked staff not to park there. Town and Country were not able to assist with signage as this was Kent Highways land. A disabled bay was being misused.
- The Post Office/Newsagent had been suffering because of the road works.

Cllr D Reilly

- He was involved in discussions with a lady concerning some tree work on Town and Country land.
- He reported that a new waste collection contractor had been appointed and arrangements would be phased in during 2019. Glass as well as plastic together with household waste would be collected but an 'opt in' scheme to have garden waste collected was to be introduced at a cost of £52 per annum. Garden waste could no longer be disposed of at the Civic Amenity Vehicle next year..
- Croudace still owned various pockets of land throughout Pembury and they were looking to dispose of it.
- Consultants had been appointed to work out the best use of the Town Hall in the future.
- Tunbridge Wells Borough Council budget updates were due to be signed off the following day.
- Work was due to start on the old cinema site in Tunbridge Wells in Spring 2019.

C18/92. **PARKING.**

- a. Double yellow lines at the junction of Maidstone Road/Church Road were discussed and councillors had visited at different times during the day and felt that this was not a problem. The same issue at the top of Canterbury Road/Hastings Road was re-visited and it was **RESOLVED** that this be further discussed at the next Planning and Highways Committee meeting on 22 October.
- b. Parking issues at Penns Yard would be monitored over the next couple of months. Cllr Nuttall had spoken about this earlier in the meeting.

CONFIDENTIAL MATTERS. Pursuant to Section 1(2) of the Public Bodies (Admission to meetings) Act 1960 the public and press were excluded from the meeting at 9.02pm for the next item of business on the grounds that it will involve the likely disclosure of exempt information.

C18/93. **LOCAL PLAN.** Cllr Reilly gave an update on the Local Plan. It was **RESOLVED** that an Extraordinary Parish Council meeting be held on Monday 8 October to discuss further.

The meeting was re-opened to the public and press at 9.25pm

C18/94. **PLANNING APPLICATIONS.** It was **RESOLVED** to submit the following response to Tunbridge Wells Borough Council:

18/02774/FULL 84 Ridgeway
Erection of a two-storey front extension and garage to office conversion.

RESPONSE: NEUTRAL SUBJECT TO THERE BEING NO LOSS OF LIGHT TO IMMEDIATE NEIGHBOURS.

C18/95. **PRIDE IN PEMBURY – WINNER’S TEA.** Arrangements were in hand for the tea to be held on Saturday 13 October at 3pm. Councillors were reminded to bring a cake and were asked to help with setting and clearing up.

C18/96. **PEMBURY BURIAL GROUND.** A request had been received to install a memorial in the Burial Ground which was more ornate than the usual stones. More details were awaited. It was **RESOLVED** to approve this in principle and subject to Terms and Conditions and provided that the sizing, material and wording was appropriate. The family also requested that a small child’s bench be sited alongside the grave. Council **RESOLVED** to agree to this request.

C18/97. **ALLOTMENTS.**

- a. Council **RESOLVED** to approve the amended allotment Conditions of Tenancy.
- b. Council **RESOLVED** to give the Clerk delegated powers to implement a deposit scheme for new allotment tenants and to give a rent-free period if this was appropriate.

C18/98. **FINANCE AND ADMINISTRATION.**

- a. The accounts for payment of £14,865.35 were approved by **RESOLUTION.** A list of payments is included in Appendix 1.

C18/99. **QUESTIONS FROM COUNCILLORS AND FUTURE AGENDA ITEMS.** Cllr Gillan showed two paintings which he had painted as a potential gift for the retirement

of Rev'd Douglas Robertson. A decision would be made as to which one at the next Full Council meeting.

C18/100. **NEXT MEETING DATE.** Councillors **noted** the date of the next Full Council meeting – Monday 5 November 2018.

There being no other business, the meeting closed at 21.58 pm.

Chairman

Date

Appendix 1
Accounts for payment – October 2018

Pembury Parish Council			
Accounts for Payment - October 2018			
ACCOUNTS PAID PREVIOUSLY (Not included on September List)			
4932	HMRC	Tax/NIC - August 2018 - CANCELLED CHEQUE	-£ 1,402.49
4945	HMRC	Tax/NIC - August 2018 - REISSUED CHEQUE	£ 2,136.09
4929	Mr L. Leadbeter	Hedge cutting - CANCELLED CHEQUE	-£ 420.00
4946	Mr L. Leadbeter	Hedge cutting - REISSUED CHEQUE	£ 420.00
			£ 733.60
ACCOUNTS FOR PAYMENT - OCTOBER 2018			
4947	KCC re: Kent Pension Fund	Pensions - September 2018	£ 1,975.54
4948	HMRC	Tax/NIC - September 2018	£ 2,136.09
4949	AffinIT	Office 365 x 2 - September 2018	£ 18.72
4950	Kidmans	Strimmer repair	£ 82.77
4951	Vasile Mihalceanu	Office cleaning	£ 104.00
4952	Wicksteed	Replacement cradle seat - Playground	£ 162.76
4953	Strutt & Parker	Rent for Triangle at Woodside	£ 0.50
4954	Columbaria	Memorial Plaque - 14	£ 78.00
4955	Viking	Office Supplies	£ 151.04
4956	Wise Stonecraft	Gravedigging - July to Sept 18	£ 880.00
4957	RIP Cleaning Services	Dog Waste Removal - Sept 18	£ 235.20
4958	Barriers Direct	Bollards for Recreation Ground	£ 579.92
			£ 6,404.54
DIRECT DEBITS - SEPTEMBER 2018			
DD	The Business	Petrol/Diesel	£ 86.19
DD	O2	Mobile Phones x 3	£ 95.84
DD	EDF	Electricity - Depot	£ 89.67
DD	EDF	Electricity - Office	£ 269.78
DD	Sage	Sage accounts - September 2018	£ 72.00
DD	TWBC	Office/Depot Rates	£ 825.00
DD	TWBC	Cemetery Rates	£ 52.00
DD	EON	Highway Lighting	£ 53.96
DD	Castle Water	Woodside Water (July - December 2018)	£ 41.04
DD	Castle Water	Allotments Water (July - December 2018)	£ 114.30
DD	Castle Water	Allotments Water (July - December 2018)	£ 108.36
DD	Castle Water	Bowls Club Water (July - December 2018)	£ 194.08
DD	Castle Water	Cemetery Water (July - December 2018)	£ 79.07
			£ 1,002.96
CREDIT CARD - SEPTEMBER 2018			
CC	Notcutts Garden Centre	Pride in Pembury prizes	£ 80.00
CC	Marks and Spencer	Pride in Pembury prizes	£ 40.00
CC	Amazon	Pooper Scooper	£ 27.32
CC	Amazon	Pooper Scooper bags	£ 5.67
CC	Marks and Spencer	Catering - Workshop	£ 52.00
CC	I-Blason Uk Ltd	Phone cover - groundsman	£ 18.99
			£ 223.98
CONFIDENTIAL SALARIES - SEPTEMBER 2018			
AP	Confidential Salaries		£ 6,500.27
			£ 6,500.27
TOTAL PAYMENTS			£ 14,865.35