



To all Members of the Planning and Highways Committee

You are hereby summoned to attend a meeting of the Planning and Highways Committee at the Parish Council Offices, Lower Green Road Recreation Ground, Lower Green Road, Pembury TN2 4DZ on **19 November** at **7.30pm**.

Helen Munro

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Parish Clerk

Date of Issue: Tuesday 13 November 2018

Members of the Public and Press are welcome to attend

Please note that the proceedings of this meeting may be recorded in line with regulations set out in the Openness of Local Government Bodies Regulations 2014. A copy the Council's procedure for the recording of meetings is available by request. Members of the public addressing the Council but not wishing to be recorded should put this request to the Clerk at the earliest opportunity.

A G E N D A

1. **APOLOGIES FOR ABSENCE.** To receive and note apologies for absence.
2. **DECLARATIONS OF INTEREST.** To receive declarations of pecuniary and non-pecuniary interests.
3. **MINUTES.** To receive and approve the minutes of the meeting held on 22 October 2018 for signature.
4. **CHAIRMAN'S ANNOUNCEMENTS.** To receive announcements.
5. **CLERK'S REPORT AND ACTION UPDATES.** To receive report and update on previous actions.
6. **OPEN SESSION.** To adjourn the meeting to enable any members of the public present to address the Council. *Please note there can be no discussion of these items and issues will either be addressed elsewhere on the agenda or be referred to a future meeting of the Parish Council.*
7. **PLANNING APPLICATIONS.** To consider responses to the following:
 - 7.1. **18/03307/FULL NHS, The Springs, 18 Tonbridge Rd**
Conversion and extension of existing building to create 10 two bedroom flats, plus associated parking, amenity areas, cycle storage and refuse collection point.
 - 7.2. **18/03170/FULL 6 Woodside Close**
Demolition of car port and replacement with garage, side extension. Addition of pitched roof to create first floor accommodation and raising of chimney, conversion of existing garage and new driveway.
 - 7.3. **18/03192/FULL 17 Knights Close**
Conversion of an existing integral garage into a bedroom with en-suite

- 7.4. **18/03301/FULL** **75 Hastings Road**
Erection of five bedroom house with garage/log store.
- 7.5. **18/03308/FULL** **24 Hastings Road**
Proposed single storey extension and two storey front extension.
8. **LATE PLANNING APPLICATIONS.** To consider any applications received after the agenda was set and prior to the Committee meeting.
9. **DECISIONS.** To note appeals and applications granted, refused, amended or withdrawn since the last meeting.
- 9.1. **18/03046/TCA** **Village Green**
Trees in a Conservation Area: LIME (T1) – Remove suckers and base of tree; OAK (T2) – Deadwood; OAK (T3) – Crown lift to approximately 5.2m and reduce away from other (T2) by 1-2m. GRANTED
- 9.2. **18/02774/FULL** **84 Ridgeway**
Erection of a two-storey front extension, single storey front extension and a garage to office conversion. GRANTED
- 9.3. **18/02802/FULL** **3 Forest Way**
Single-storey side extension and alterations to existing side carport/porch. GRANTED
- 9.4. **18/02879/FULL** **34 Maidstone Road**
First floor side/rear extension over existing side ground floor garage/workshop. GRANTED
10. **PARISH SEMINAR.** The Vice Chair to give a report on the Parish Seminar which took place on Monday 5 November.
11. **QUESTIONS FROM COUNCILLORS OR AGENDA ITEMS FOR FUTURE MEETINGS.**
12. **MEETING DATES.** To note the date of next meeting – Monday 17 December.