



To all Members of Pembury Parish Council

You are hereby summoned to attend the meeting of Pembury Parish Council at the Parish Council Offices, Lower Green Recreation Ground, Lower Green Road, Pembury TN2 4DZ on **Monday 4 March 2019** at **7:15pm**.

Helen Munro

Helen Munro
Parish Clerk

Date of Issue: 26 February 2019

Members of the Public and Press are welcome to attend

Please note that the proceedings of this meeting may be recorded in line with regulations set out in the Openness of Local Government Bodies Regulations 2014. A copy the Council's procedure for the recording of meetings is available by request. Members of the public addressing the Council but not wishing to be recorded should put this request to the Clerk at the earliest opportunity.

A G E N D A

1. **APOLOGIES FOR ABSENCE.** To receive and note apologies for absence.
2. **DECLARATIONS OF INTEREST.** To receive declarations of pecuniary and non-pecuniary interests.
3. **MINUTES.** To receive and approve the minutes of the meeting held on 4 February 2019 for signature.
4. **COMMITTEE MINUTES.** To note draft Committee minutes:
 - a. Planning & Highways Committee – 18 February 2019.
5. **CHAIRMAN'S ANNOUNCEMENTS.** To receive announcements.
6. **OPEN SESSION.** To adjourn the meeting to enable any members of the public present to address the Council. *Please note there can be no discussion of these items and issues will either be addressed elsewhere on the agenda or be referred to a future meeting of the Parish Council.*
7. **CLERK'S REPORT.** To receive report and update on previous actions, on-going projects and any urgent actions taken.
8. **REPORTS OF COUNTY & BOROUGH COUNCILLORS'.** To receive questions and reports.
9. **ANNUAL PARISH MEETING.** To consider an agenda, a speaker and other arrangements for the meeting.
10. **PARKING BY THE VILLAGE GREEN.** To consider whether to formally request restricted hours week-day parking adjacent to the Village Green.

11. **TRAFFIC CONGESTION – PEMBURY ROAD.** To consider requesting details of long terms plans for highway improvements, particularly by the roundabouts accessing the A21, since funding from the Tesco extension for previously agreed improvements will no longer take place.
12. **ENVIRONMENT WORKING GROUP.** To receive the minutes of the meeting held on 25 February 2019 for approval and consider the following recommendations of the Working Group:
 - a. Allotments
 - i) To agree recommendation about residents living just outside the village having an allotment.
 - ii) To agree recommendation to amend the Allotments terms and conditions.
 - iii) To agree recommendation for maintenance of Bee hives at the Allotment site
 - iv) To agree recommendation to purchase more locks and chains for the Allotment site
 - b. Pembury Burial Ground
 - i) To agree recommendation to allocate additional funds for work to trees at the entrance to Pembury Burial Ground.
 - ii) To agree recommendation to remove the concrete pillars on the boundary between the entrance to the Burial Ground and Camden Court.
 - iii) To agree recommendation to undertake and fund remedial work to graves.
 - iv) To agree recommendation to install bollards to stop parking on the grass.
 - v) To agree recommendation for Burial Fees for 2019/20
 - vi) To agree recommendation about a memorial bench.
 - vii) To agree recommendation to ban dogs from the Burial Grounds.

Pursuant to Section 1(2) of the Public Bodies (Admission to meetings) Act 1960 the public and press will be excluded from the meeting for the next items of business on the grounds that it will involve the likely disclosure of exempt information.

13. **LOCAL PLAN.** To receive update
14. **DISCHARGE OF COVENANT.** To consider update following a request to discharge a covenant on the Sturgeon's site on Henwood Green Road and agree next steps.
15. **CORONATION GARDENS.** To consider request to sell the land.

The meeting will be re-opened to the press and public

16. **FINANCE AND ADMINISTRATION.** To receive and approve the Accounts for payment for signature.
17. **QUESTIONS FROM COUNCILLORS AND FUTURE AGENDA ITEMS.** For information only.
18. **FUTURE MEETINGS.**
 - a. Full Council – 1 April 2019
 - b. Annual Parish Meeting – 29 April 2019.