



## To all Members of Pembury Parish Council

You are hereby summoned to attend the meeting of Pembury Parish Council at the Parish Council Offices, Lower Green Recreation Ground, Lower Green Road, Pembury TN2 4DZ on **Monday 1 April 2019 at 7:15pm.**

*Helen Munro*

Helen Munro  
Parish Clerk  
Date of Issue: 26 March 2019

### **Members of the Public and Press are welcome to attend**

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Please note that the proceedings of this meeting may be recorded in line with regulations set out in the Openness of Local Government Bodies Regulations 2014. A copy the Council's procedure for the recording of meetings is available by request. Members of the public addressing the Council but not wishing to be recorded should put this request to the Clerk at the earliest opportunity.

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## **A G E N D A**

1. **APOLOGIES FOR ABSENCE.** To receive and note apologies for absence.
2. **DECLARATIONS OF INTEREST.** To receive declarations of pecuniary and non-pecuniary interests.
3. **MINUTES.** To receive and approve the minutes of the meeting held on 4 March 2019 for signature.
4. **COMMITTEE MINUTES.** To note draft Committee minutes:
  - a. Finance & HR Committee – 8 March 2019
  - b. Planning & Highways Committee – 18 March 2019.
5. **CHAIRMAN'S ANNOUNCEMENTS.** To receive announcements.
6. **OPEN SESSION.** To adjourn the meeting to enable any members of the public present to address the Council. *Please note there can be no discussion of these items and issues will either be addressed elsewhere on the agenda or be referred to a future meeting of the Parish Council.*
7. **CLERK'S REPORT.** To receive report and update on previous actions, on-going projects and any urgent actions taken.
8. **REPORTS OF COUNTY & BOROUGH COUNCILLORS'.** To receive questions and reports.
9. **PLANNING APPLICATION – HENDY MOTOR VILLAGE.** To consider planning application and agree response to Tunbridge Wells Borough Council and how to share relevant information with residents.

10. **AMENITIES WORKING GROUP.** To receive the minutes of the meeting held on 11 March 2019 for approval and consider the following recommendations of the Working Group:

- a. To consider recommendation to undertake repairs to the children's playground.

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Pursuant to Section 1(2) of the Public Bodies (Admission to meetings) Act 1960 the public and press will be excluded from the meeting for the next items of business on the grounds that it will involve the likely disclosure of exempt information.

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11. **LOCAL PLAN.** To receive update

12. **DISCHARGE OF COVENANT.** To receive update following a request to discharge a covenant on the Sturgeon's site on Henwood Green Road and agree next steps.

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The meeting will be re-opened to the press and public

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13. **FINANCE AND ADMINISTRATION.**

- a. To receive and approve the Accounts for payment for signature.
- b. To ratify disposal of Nissan D22 Pick-up truck in part exchange.

14. **QUESTIONS FROM COUNCILLORS AND FUTURE AGENDA ITEMS.** For information only.

15. **FUTURE MEETINGS.**

- a. Annual Parish Meeting – 29 April 2019.
- b. Annual Parish Council Meeting and Full Council – 13 May 2019