



To all Members of the Planning and Highways Committee

You are hereby summoned to attend a meeting of the Planning and Highways Committee at the Parish Council Offices, Lower Green Road Recreation Ground, Lower Green Road, Pembury TN2 4DZ on **Monday 15 April 2019 at 7.30pm.**

Helen Munro

Helen Munro

Parish Clerk

Date of Issue: Tuesday 9 April 2019

Members of the Public and Press are welcome to attend

Please note that the proceedings of this meeting may be recorded in line with regulations set out in the Openness of Local Government Bodies Regulations 2014. A copy the Council's procedure for the recording of meetings is available by request. Members of the public addressing the Council but not wishing to be recorded should put this request to the Clerk at the earliest opportunity.

A G E N D A

1. **APOLOGIES FOR ABSENCE.** To receive and note apologies for absence.
2. **DECLARATIONS OF INTEREST.** To receive declarations of pecuniary and non-pecuniary interests.
3. **MINUTES.** To receive and approve the minutes of the meeting held on Monday 18 March 2019 for signature.
4. **CHAIRMAN'S ANNOUNCEMENTS.** To receive announcements.
5. **CLERK'S REPORT AND ACTION UPDATES.** To receive report and update on previous actions.
6. **OPEN SESSION.** To adjourn the meeting to enable any members of the public present to address the Council. *Please note there can be no discussion of these items and issues will either be addressed elsewhere on the agenda or be referred to a future meeting of the Parish Council.*
7. **PLANNING APPLICATIONS.** To consider responses to the following:
 - 7.1. **18/035596/FULL 12a Sandhurst Avenue**
Variation of Condition 2 of 16/502249/FULL (Demolition of garage block and construction of 1 no. affordable home with 2 parking spaces) – Update list of approved drawings listed within condition 2 to include 17 1 6013 HBS SA 00 DR MEP 702 C3 (Proposed mechanical – electrical services site plan – lighting columns) to list of approved drawings.
 - 7.2. **19/00424/FULL 4 Maidstone Road**
Erection of a first-floor front extension, and two storey side extension with dormer window to front; new porch; rooflight to rear; alterations to fenestration.

- 7.3. **19/00437/TPO** **28 Gimble Way**
TREES: OAK (T26) Reduce lateral branches by 3 – 4m overhanging the lawn due to signs of slight decay at the base of the tree. OAK (T24) Reduce largest limb overhanging the lawn by 5m and reduce remaining lateral branches overhanging the lawn, required due to unbalanced crown with long lateral growth towards the property.
- 7.4. **19/02847/FULL** **Anand Lodge, 37 Hastings Road**
Retrospective – Erection of decking at rear of property.
8. **LATE PLANNING APPLICATIONS.** To consider any applications received after the agenda was set and prior to the Committee meeting.
9. **DECISIONS.** To note appeals and applications granted, refused, amended or withdrawn since the last meeting.
- 9.1. **19/00207/FULL** **11 Lower Green Road**
(Retrospective) Conversion of garage to study and utility room GRANTED
- 9.2. **19/00244/FULL** **Melford House, Cornford Lane**
Two storey side extension for use as a granny annex GRANTED
10. **LATE PLANNING DECISIONS.** To note decisions notices received after the agenda was set and prior to the Committee meeting.
11. **HIGHWAYS MATTERS.**
a. Managing request for changes to the highway – parking at Village Green.
b. Village Gateways. To discuss progress.
12. **QUESTIONS FROM COUNCILLORS OR AGENDA ITEMS FOR FUTURE MEETINGS.**
13. **MEETING DATES.** Date of next meeting – **To be agreed.**