



To all Members of Pembury Parish Council

You are hereby summoned to attend the meeting of Pembury Parish Council at the Parish Council Offices, Lower Green Recreation Ground, Lower Green Road, Pembury TN2 4DZ on **Monday 1 July 2019** at **7:15pm**.

Helen Munro

Helen Munro
Parish Clerk
Date of Issue: 25 June 2019

Members of the Public and Press are welcome to attend

Please note that the proceedings of this meeting may be recorded in line with regulations set out in the Openness of Local Government Bodies Regulations 2014. A copy the Council's procedure for the recording of meetings is available by request. Members of the public addressing the Council but not wishing to be recorded should put this request to the Clerk at the earliest opportunity.

A G E N D A

1. **APOLOGIES FOR ABSENCE.** To receive and note apologies for absence.
2. **DECLARATIONS OF INTEREST.** To receive declarations of pecuniary and non-pecuniary interests.
3. **MINUTES.** To receive and approve the minutes of the meeting held on 10 June 2019 for signature.
4. **COMMITTEE MINUTES.** To note draft Committee minutes:
 - a. Planning & Highways Committee – 24 June 2019.
5. **CHAIRMAN'S REPORT & ANNOUNCEMENTS.** To receive report and announcements.
6. **OPEN SESSION.** To adjourn the meeting to enable any members of the public present to address the Council.

Please note there can be no discussion of these items and issues will either be addressed elsewhere on the agenda or be referred to a future meeting of the Parish Council.
7. **CLERK'S REPORT.** To receive report and update on previous actions, on-going projects and any urgent actions taken.
8. **REPORTS OF COUNTY & BOROUGH COUNCILLORS'.** To receive questions and reports.
9. **PROPOSED HENDY MOTOR VILLAGE.**
 - a. To ratify the decision to appoint a planning consultant and allocate a budget from general reserves.

- b. To receive the transport assessment report and consider any further work required before submitting a further response to TWBC.
 - c. To consider who will speak on behalf of the Parish Council at the TWBC Committee meeting and agree comments.
 - d. To note march on Town Hall organised by a resident and their suggested next steps. To agree the Parish Council's strategy and response.
 - e. To receive request to fund banners for further protests.
 - f. To consider liaison with other local parishes and/or action groups and agree actions.
10. **LOCAL PLAN.** To receive update and consider process and actions required if the draft local plan is received over the summer recess.
11. **NORTH EAST QUADRANT GROUP.** To update appointment of representatives to the group, note next meeting and agree how to proceed.
12. **TUNBRIDGE WELLS BOROUGH COUNCIL MEETING.** To consider request to meet with Cllrs McDermott and Mackonochie.
13. **PLANNING APPLICATION.** To consider application 19/01409/FULL – Knowles Bank Lodge, Half Moon Lane, Tudeley – Erection of outbuilding in rear garden and agree response to TWBC.
14. **MOTION FROM CLLR SNOW.** To consider proposal to find sponsorship for the purchase of a police car and fund running costs for the PCSO covering Pembury.
15. **OPEN SPACES WORKING GROUP.** To receive the minutes of the meeting held on 18 June 2019 for approval and consider the following recommendations of the Working Group:
- a. To agree the purchase of dog fouling signage at the Pembury Burial Ground and associated vire to cover the costs.
 - b. To agree the removal of the concrete posts at the entrance to the Pembury Burial Ground and associated vire to cover the costs.
 - c. To agree tree surgery to the trees and hedges at the entrance to the Pembury Burial grounds and associated vire to cover the additional costs.
 - d. To agree the replacement safety surface under the basket swing at Lower Green Recreation Ground.

- e. To amalgamate the Open Spaces and Allotment and Burial Working Groups.
- f. Consider the Council's approach to addressing problem verges and other open spaces not owned by the Parish Council.

Pursuant to Section 1(2) of the Public Bodies (Admission to meetings) Act 1960 the public and press will be excluded from the meeting for the next item of business on the grounds that it will involve the likely disclosure of exempt information.

16. **DISCHARGE OF COVENANT.** To receive response from landowner and agree next steps.

The meeting will be re-opened to the press and public

17. **FINANCE AND ADMINISTRATION.**

- a. To receive and approve the Accounts for payment for signature.
- b. To agree delegated powers for the Clerk during the summer recess.

18. **QUESTIONS FROM COUNCILLORS AND FUTURE AGENDA ITEMS.** For information only.

19. **FUTURE MEETING.** 2 September 2019