



## To all Members of Pembury Parish Council

You are hereby summoned to attend the meeting of Pembury Parish Council at the Parish Council Offices, Lower Green Recreation Ground, Lower Green Road, Pembury TN2 4DZ on **Monday 4 November 2019** at **7:15pm**.

*Helen Munro*

Helen Munro  
Parish Clerk

Date of Issue: 29 October 2019

### Members of the Public and Press are welcome to attend

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Please note that the proceedings of this meeting may be recorded in line with regulations set out in the Openness of Local Government Bodies Regulations 2014. A copy the Council's procedure for the recording of meetings is available by request. Members of the public addressing the Council but not wishing to be recorded should put this request to the Clerk at the earliest opportunity.

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## A G E N D A

1. **APOLOGIES FOR ABSENCE.** To receive and note apologies for absence.
2. **DECLARATIONS OF INTEREST.** To receive declarations of pecuniary and non-pecuniary interests.
3. **MINUTES.** To receive and approve the minutes of the meeting held on 7 October 2019 for signature.
4. **COMMITTEE MINUTES.** To note draft minutes of the Planning & Highways Committee – 21 October 2019 and 28 October 2019.
5. **CHAIRMAN'S ANNOUNCEMENTS.** To receive announcements.
6. **OPEN SESSION.** To adjourn the meeting to enable any members of the public present to address the Council.  
*Please note there can be no discussion of these items and issues will either be addressed elsewhere on the agenda or be referred to a future meeting of the Parish Council.*
7. **CLERK'S REPORT.** To receive report and update on previous actions, on-going projects and any urgent actions taken.
8. **REPORTS OF COUNTY & BOROUGH COUNCILLORS'.** To receive questions and reports.
9. **DRAFT LOCAL PLAN.** To agree response to the TWBC Draft Local Plan recommended by the Planning & Highways Committee.
10. **CRIME AND ANTISOCIAL BEHAVIOUR.** To receive update on meeting with Kent Police to discuss recent incidents in Pembury.

11. **COMMUNICATIONS & EVENTS WORKING GROUP.** To receive the minutes of the meeting held on 14 October 2019 for approval and consider the following recommendations of the Working Group:
- a. To agree to apply to Awards for All grant funding for Christmas Tree infrastructure on the Village Green for 2020.
  - b. To agree that the Fireworks Display is held on 6 November 2020 and follows the same format as the event in 2019.
  - c. To agree to the Communications and Events Working Group become a committee.

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Pursuant to Section 1(2) of the Public Bodies (Admission to meetings) Act 1960 the public and press will be excluded from the meeting for the next items of business on the grounds that it will involve the likely disclosure of exempt information.

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12. **DISCHARGE OF COVENANT.** To report update.

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The meeting will be re-opened to the press and public

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13. **FINANCE AND ADMINISTRATION.**

- a. To receive and approve the Accounts for payment for signature.

14. **QUESTIONS FROM COUNCILLORS AND FUTURE AGENDA ITEMS.** For information only.

15. **FUTURE MEETINGS.**

- a. 2 December 2019 – Budget only.
- b. 9 December 2019 – Main Full Council meeting.