



To all Members of Pembury Parish Council

You are hereby summoned to attend the Extraordinary meeting of Pembury Parish Council at the Parish Council Offices, Lower Green Recreation Ground, Lower Green Road, Pembury TN2 4DZ on **Friday 20 March at 10am.**

Helen Munro

Helen Munro
Parish Clerk

Date of Issue: 13 March 2020

Members of the Public and Press are welcome to attend
Please follow current guidance and if you have symptoms of coronavirus infection (COVID-19), however mild, do not leave your home for 7 days from when your symptoms started

Please note that the proceedings of this meeting may be recorded in line with regulations set out in the Openness of Local Government Bodies Regulations 2014. A copy the Council's procedure for the recording of meetings is available by request. Members of the public addressing the Council but not wishing to be recorded should put this request to the Clerk at the earliest opportunity.

A G E N D A

1. **APOLOGIES FOR ABSENCE.** To receive and note apologies for absence.
2. **DECLARATIONS OF INTEREST.** To receive declarations of pecuniary and non-pecuniary interests.
3. **CHAIRMAN'S ANNOUNCEMENTS.** To receive announcements.
4. **OPEN SESSION.** To adjourn the meeting to enable any members of the public present to address the Council.
Please note there can be no discussion of these items and issues will either be addressed elsewhere on the agenda or be referred to a future meeting of the Parish Council.
5. **DELEGATION OF EMERGENCY POWERS TO THE CLERK DUE TO CORONAVIRUS.**
 - a. To delegate emergency powers for council matters in consultation with the relevant committee or councillor.
 - b. To agree reporting requirements to Council.
6. **RISKS.** To consider any new risks affecting the Council and actions required.
7. **QUESTIONS FROM COUNCILLORS AND FUTURE AGENDA ITEMS.** For information only.
8. **FUTURE MEETINGS.** TBA