



**To all Members of the Communication & Events Committee**

You are hereby summoned to attend a virtual meeting of the Communication & Events Committee on **Monday 11 May 2020 at 7:30pm.**

*Helen Munro*

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Parish Clerk

Date of Issue: 5 May 2020

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**Members of the Public and Press are welcome to attend**

To join the virtual meeting please contact the Clerk for details on

[clerk@pemburyparishcouncil.gov.uk](mailto:clerk@pemburyparishcouncil.gov.uk)

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Please note that the proceedings of this meeting may be recorded in line with regulations set out in the Openness of Local Government Bodies Regulations 2014. A copy the Council's procedure for the recording of meetings is available by request. Members of the public addressing the Council but not wishing to be recorded should put this request to the Clerk at the earliest opportunity.

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**A G E N D A**

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1. **APOLOGIES FOR ABSENCE.** To receive and note apologies for absence.
2. **DECLARATIONS OF INTEREST.** To receive declarations of pecuniary and non-pecuniary interests.
3. **MINUTES.** To approve minutes from the committee meeting on 6 January 2020. Signature of minutes will be done at the next opportunity.
4. **CHAIRMAN'S ANNOUNCEMENTS.** To receive announcements.
5. **CLERK'S REPORT.** To receive report and update on previous actions.
6. **PEMBURY VILLAGE NEWS.**
  - a. To review previous edition.
  - b. To consider format, production and delivery of the summer edition and discuss content.
  - c. To discuss a way forward with regard to advertisers.
7. **EVENTS.** To consider the future of events planned for 2020.
  - a. Picnic on the Green – 4 July.
  - b. Fireworks – 6 November.
  - c. Remembrance Day – 8 November.
  - d. Christmas Light switch on and carols event – 4 December.
8. **COMPETITIONS.** To consider the future of competitions planned for 2020.

- a. Scarecrow Competition – 4 July.
  - b. Pride in Pembury Competition
9. **CHRISTMAS LIGHTS.** To receive update and consider future displays.
10. **QUESTIONS FROM COUNCILLORS OR AGENDA ITEMS FOR FUTURE MEETINGS.** For information only.
11. **NEXT MEETING DATE.** To be confirmed.