

Minutes of the **OPEN SPACES COMMITTEE** meeting held at the Parish Council Office, Lower Green Road, Pembury on **Monday 15 June 2020** at 3:00pm.



Councillors Present:

Cllr S Sharp (Chair)
Cllr A Gaukroger
Cllr N Stratton

Cllr P Gillan (Vice-Chair)
Cllr C Snow
Cllr M Weaver

Apologies:

Cllr H Eastoe-Kirby

Also in attendance:

Helen Munro (Clerk)

- OS20/1. **APOLOGIES FOR ABSENCE.** Apologies were received and accepted from Cllr Eastoe-Kirby.
- OS20/2. **DECLARATIONS OF INTEREST.** There were none.
- OS20/3. **MINUTES.** The minutes from the committee meeting held on 8 March 2020 were duly approved and the Chair would sign a physical copy as an accurate record at the next opportunity.
- OS20/4. **CHAIRMAN'S ANNOUNCEMENTS.** The Chair was pleased with the positive impact the Committee had made. She also thanked the Clerk for the work she had done under her delegated powers.
- OS20/5. **CLERK'S REPORT.** The following report was **noted:**
- a. Memorials – Work scheduled in March was postponed due to the restrictions. All work has now been completed.
 - b. Path in Lower Green Recreation Ground – approval from Full Council has been given to reprofile the path. However, the restrictions delayed the work. The contractor is being contacted to reschedule the works.
 - c. Litter bin in the High Street – No progress has been made.
 - d. Telephone Box on the Village Green – British Telecom agreed to repaint the phone box at the Parish Council's request. They will be contacted again to find out when the work will be done.
 - e. Memorial Bench – by cremated remains area – this has been ordered and is due for delivery soon.

- f. Floral Display – hanging baskets – the restrictions stopped the order for plants for the baskets. There was also concern about how the groundsmen could safely install the baskets with the current restrictions. Therefore, there would be no hanging baskets in 2020.
- g. Floral Display – flower bed on the Village Green – the meeting of the Working Group was cancelled due to the restrictions. Photographs of ideas would be shared with the rest of the committee. The Working Group would try to meet in the autumn to discuss options when restrictions were eased.
- h. Car Park Lighting – this was postponed due to the restrictions and will be reviewed in due course.
- i. Old Coach Road – pond dipping platform – the meeting arranged for the beginning of June was cancelled due to the restrictions. It will be rearranged when restrictions lift.

OS20/6. **OPEN SESSION.** There were no members of the public present.

OS20/7. **UPDATE ON DELEGATED ACTIONS.** The update on actions taken under delegated powers since the last committee meeting were reviewed and no further comments made.

OS20/8. **LITTER.** After discussion it was **RESOLVED** that Cllr Gillan liaise with the Rapid Relief Team to pencil in a new date in November. This would be dependent on restrictions at the time.

A request was made to reward the work of a local volunteer who litter picks around the village. This would be considered by the Communications and Events Committee as part of their Pride in Pembury competition.

In the meantime, posts would be made on Facebook and the website encouraging people to pick up litter when they see it.

OS20/9. **PEMBURY BURIAL GROUNDS.** The following were considered:

- a. Request to have a memorial bench near the memorial wall – it was **RESOLVED** that the location of the bench be approved.
- b. Request to have memorial bench on the lawn in front of the church – concern was raised about the proposed location of the bench. It was **RESOLVED** that the Clerk suggest the alternative location of Lower Green Recreation Ground.

OS20/10. **PEMBURY FOOTBALL CLUB.** The committee preferred to meet the club at a face to face meeting. It was **RESOLVED** to invite the club to meet outside, within current restrictions, weather permitting. The Clerk would invite the Chairman of the Club and circulate suitable dates to the committee.

OS20/11. **NEW PROJECTS.** An update on the following projects were discussed:

- a. Old Coach Road – pond dipping platform – the site meeting was cancelled due to restrictions. This would be progressed once restrictions allowed.
- b. Consider new footpath maps for 2021/22 – maps were beginning to run out and consideration of publishing a new version was discussed. It was **RESOLVED** that the Clerk undertake some research and add it to the wish list for 2021/22.
- c. Pembury Rocks – to consider suggestion from residents about using the Pembury Rocks to create a lasting memorial – consideration of building a lasting memorial were discussed. After discussion, it was **RESOLVED** that residents be asked to keep their stones for a future project through Facebook and the website. The Clerk would contact Kent college to ask them for ideas for the project.

OS20/12. **RISKS.** No new risks had been identified.

OS20/13. **QUESTIONS FROM COUNCILLORS OR AGENDA ITEMS FOR FUTURE MEETINGS.** There was discussion about placing dog waste in normal bins and the provision of more bins around the village

OS20/14. **MEETING DATES.** 28 September 2020.

There being no other business, the meeting closed at 16:05.

Signed: _____ Date: _____
Chairman