



Councillors Present:

Cllr K Brooks (C)	Cllr A Partridge (VC)
Cllr A Gaukroger	Cllr S Sharp
Cllr P Gillan (left at 8.00pm)	Cllr M Weaver
Cllr G Hall	

Apologies:

Cllr H Eastoe-Kirby	Cllr C Snow
Cllr N Stratton	

Also in attendance:

H Munro (Clerk)	Y Allen (Deputy Clerk)
County / Borough Cllr P Barrington-King (left at 8:00pm)	Borough Cllr D Reilly (left at 8:05pm)
Borough Cllr D Hayward (left at 8:05pm)	

C20/19. **APOLOGIES FOR ABSENCE.** Apologies were received and accepted from Cllrs H Eastoe-Kirby, C Snow and N Stratton.

C20/20. **DECLARATIONS OF INTEREST.** There were none.

C20/21. **MINUTES.** It was **RESOLVED** that the minutes of the meeting held on 8 June 2020 be approved and would be signed at the earliest opportunity.

C20/22. **COMMITTEE MINUTES.** It was **RESOLVED** that the draft minutes of the following committees be adopted:

- a. Open Spaces Committee – 15 June 2020
- b. Planning & Highways Committee – 22 June 2020

C20/23. **CHAIRMAN'S ANNOUNCEMENTS.**

- a. The Chair had attended a meeting with County / Borough Councillors. The main topic was the lack of Section 106 monies being made available from the Owlsnest for Pembury other than the lake on the Owlsnest site which would be for Community use. The Chair would follow this up with leaders at Tunbridge Wells Borough Council (TWBC).
- b. BT had announced that they are consulting on the removal of the phone box on the High Street and this would come through the planning system.
- c. If anyone knew of any street signs which needed replacing, they were encouraged to contact Cllr Barrington-King.
- d. Members were asked to copy the Clerk into any emails which were sent to Borough/County Councillors.

C20/24. **OPEN SESSION.** There was none.

C20/25. **CLERK'S REPORT.** Members noted the report:

- a. Vandalism. No vandalism was reported.
- b. Telephone box on the Village Green. BT were now consulting on the removal of the telephone box and the application would come through the planning system. The Parish Council can confirm if it wishes to take ownership of it if BT agree to take it out of action.
- c. New lamp column. An update is awaited from the contractor about a suitable start date.
- d. Re-profiling of path in Lower Green Recreation Ground. An update is awaited from the contractor about a suitable start date.
- e. Bank signatories. Changes had been on hold due to Coronavirus issues but this would now be looked at again.
- f. Donation to Rapid Relief Team. Cllr Gillan had been liaising with them. A further update was awaited.
- g. The Coppice. More sink holes have appeared and the Groundsmen have cut the grass in order to identify them. A contractor would be appointed to fill them as before.
- h. Pavilion. The Joint Management Committee were considering re-opening the Pavilion and were making preparations in line with Government guidance following an easing of the lockdown.
- i. Council meetings. The National Association of Local Councils and the Society for Local Council Clerks had both strongly advised against holding formal face-to-face meetings for the foreseeable future.

C20/26. **REPORTS OF COUNTY & BOROUGH COUNCILLORS'.**

Cllr Barrington-King

- Research was being carried out on the process of the Community Gardening Group to plant flowers underneath the Gateway sign at Bo-Peep. A licence from Kent County Council (KCC) would need to be applied for and public liability insurance arranged. Cllr Barrington-King was willing to fund the plants and would liaise with local nurseries if the correct procedures were put in place.
- He thanked Cllrs Hayward and Reilly for their support with site visits in Pembury, in particular Stone Court Lane where there had been an issue with builders' lorries being unable to access the development

site at the end of the lane. This had been due to parked cars. They had been working with the developer to try to resolve this.

- Lots of complaints had been received about drug dealing in Brickfields and he had been liaising with the police and Town and Country Housing on this.
- The remaining section of Colts Hill was to be resurfaced at the end of July.

Cllr Reilly

- Greg Clark MP had got agreement from the Secretary of State for Transport to re-look at widening the A21 beyond Kippings Cross.

Cllr David Hayward

- He is a member of the TWBC Covid panel and regularly shares updates with other councillors. He told members that following bidding by TWBC for funding from KCC for highways improvements in Kent, money had been put aside for making Commercial Road in Paddock Wood one-way.

Cllr Brooks thanked the three Councillors for their work for the village.

C20/27. **OWLSNEST.** Following a recommendation by Borough Councillor Reilly, it was **RESOLVED** that a meeting be set up with the Chief Executive of TWBC and the Head of Planning (including the Borough and County Councillors) at the earliest opportunity to discuss why the Parish Council's request for Section 106 money for projects within Pembury had not been granted. Members would also request access to the pre-application meeting minutes to ensure that the Parish Council's request had been properly considered.

Cllr Reilly was thanked for his work on this.

C20/28. **PLAYGROUND.** Following a review of the risk assessment, it was **RESOLVED** that the playground and adult gym would be re-opened by 11 July. A comprehensive safety inspection would be carried out, several posters would be displayed highlighting Government guidance and the areas would be thoroughly sanitised beforehand.

C20/29. **COMMITTEE MEMBERSHIP.** It was **RESOLVED** to approve Cllr Weaver as an additional member on the Communications & Events Committee.

C20/30. **NEIGHBOURHOOD DEVELOPMENT PLAN (NDP).**

- a. Update. Cllr Stratton had circulated a report on current progress which was noted. He was due to meet the Parish Council's appointed planning

consultants on 8 July in Pembury.

- b. Locality Grant Funding application. It was **RESOLVED** to apply for the grant.

C20/31. **FINANCE AND ADMINISTRATION**

- a. The accounts for payment for £20,257.34 were approved by **RESOLUTION**. Updated accounts for payment would be circulated to everyone after the meeting.
- b. Delegation arrangements to the Clerk during the summer recess were approved by **RESOLUTION**.

C20/32. **RISKS.** No new risks had been identified.

C20/33. **QUESTIONS FROM COUNCILLORS AND FUTURE AGENDA ITEMS.** A query about the PVN delivery timescale was raised and answered.

C20/34. **FUTURE MEETINGS.**

- a. Full Council - 7 September 2020 at 7.15.

There being no other business, the meeting closed at 20:31pm.

Chairman

Date

Pembury Parish Council			
Accounts for Payment - July 2020			
Our Ref:	Payee	Description	Total £
ACCOUNTS FOR PAYMENT BY BACS - July 2020			
07/036	HMRC	Tax/NIC	£ 2,334.94
07/037	Kent Pension Fund	Pensions	£ 2,109.13
07/038	AffinIT	Office 365 subscription	£ 22.32
07/039	DAC Beechcroft	VAT on car insurance claim	£ 40.00
07/040	Kent County Council	PPE & refuse sacks	£ 62.52
07/041	Downsview	Memorial repairs	£ 3,048.00
07/042	KALC	Training - HM re the virtual council	£ 60.00
07/043	Falon Nameplates	Memorial plaque - recharged	£ 168.60
07/044	James Boot	NDP consultant - first tranche	£ 375.00
07/045	Alison Eardley	NDP consultant - first tranche	£ 1,065.00
07/046	RIP Cleaning	Office Gutter clean	£ 60.00
07/047	26 Works Ltd	PVN - Summer edition	£ 1,445.00
			£ 10,790.51
CREDIT CARD - June 2020			
CC0601	Wealden Benches	Memorial Bench - rechargeable	£ 589.90
			£ 589.90
DIRECT DEBITS - June 2020			
DD0601	Wex	Fuel	£ 36.35
DD0602	Public Works Loan	Loan Repayments	£ 2,059.48
DD0603	Wex	Fuel	£ 107.16
DD0604	EDF	Electricity Depot	£ 147.25
DD0605	TWBC	Council tax May - Office & Depot	£ 858.00
DD0606	TWBC	Council tax May - Burial Ground	£ 55.00
DD0607	BT	Telephone & Internet	£ 92.76
DD0608	Sage	Accounting software	£ 72.00
DD0609	NEST	Pension contributions Mar / Apr	£ 125.79
DD0610	EDF	Office Electricity	£ 338.24
DD0611	Sage	Payoll software	£ 8.64
DD0612	EON	Highways lighting	£ 66.62
DD0613	Wex	Fuel	£ 21.94
DD0614	NEST	Pension contributions May	£ 14.81
DD0615	Wex	Fuel	£ 119.67
DD0616	NatWest	Unpaid Item Fee (Bounced chq)	£ 36.00
			£ 4,159.71
CONFIDENTIAL SALARIES - June 2020			
07-048	Confidential Salaries		£ 7,820.89
			£ 7,820.89
TOTAL EXTERNAL PAYMENTS			£ 23,361.01