



## To all Members of Planning and Highways Committee

You are hereby summoned to attend a virtual meeting of the Planning and Highways Committee meeting on **Monday 20 July 2020 at 3pm.**

*Helen Munro*

Helen Munro  
Parish Clerk

Date of Issue: Tuesday 14 July 2020

### **Members of the Public and Press are welcome to attend**

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Please note that the proceedings of this meeting may be recorded in line with regulations set out in the Openness of Local Government Bodies Regulations 2014. A copy the Council's procedure for the recording of meetings is available by request. Members of the public addressing the Council but not wishing to be recorded should put this request to the Clerk at the earliest opportunity.

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## **A G E N D A**

1. **APOLOGIES FOR ABSENCE.** To receive and note apologies for absence.
2. **DECLARATIONS OF INTEREST.** To receive declarations of pecuniary and non-pecuniary interests.
3. **MINUTES.** To receive and approve the minutes of the meeting held on **Monday 22 June 2020** for signature at the next available opportunity.
4. **CHAIRMAN'S ANNOUNCEMENTS.** To receive announcements.
5. **CLERK'S REPORT.** To receive report and update on previous actions.
6. **OPEN SESSION.** To adjourn the meeting to enable any members of the public present to address the Council. *Please note there can be no discussion of these items and issues will either be addressed elsewhere on the agenda or be referred to a future meeting of the Parish Council.*
7. **PLANNING APPLICATIONS.** To consider responses to the following:
  - a. **20/01520/FULL                    54 Hastings Road**  
Enclosing front car port; demolition of rear conservatory; erection of a replacement extension with works to land providing a new terrace and path to garden access; demolition of existing garage.
  - b. **20/01794/FULL                    29 The Coppice**  
Erection of single storey rear extension; alterations to fenestration.
8. **LATE PLANNING APPLICATIONS.** To consider any applications received after the agenda was set and prior to the Committee meeting.
9. **DECISIONS.** To note appeals and applications granted, refused, amended or withdrawn since the last meeting.

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| a. | <b>20/00825/LBC</b> <b>Mays Farmhouse, Romford Road</b><br>Listed Building Consent – To install slender fit double glazing into existing sash window in front two upstairs bedrooms. | GRANTED  |
| b. | <b>20/01201/FULL</b> <b>14 Lower Green Road</b><br>Single storey rear extension with demolition of existing conservatory extension.  | GRANTED  |
| c. | <b>19/0281FULL</b> <b>7 Woodsgate Way</b><br>Demolition of conservatory and erection of two-storey side extension and front porch and alterations to access arrangements.            | APPEALED |
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10. **LATE PLANNING DECISIONS.** To note decision notices received after the agenda was set and prior to the Committee meeting.
  11. **PROPOSED CASTLE HILL DEVELOPMENT.** To consider request to meet the Developer to discuss their proposal to develop Castle Hill and agree next steps.
  12. **CORNFORD LANE.** An oral update to be given.
  13. **QUESTIONS FROM COUNCILLORS OR AGENDA ITEMS FOR FUTURE MEETINGS.**
  14. **MEETING DATES.** Date of next meeting – To be confirmed.