



To all Members of Pembury Parish Council

You are hereby summoned to attend the virtual meeting of Pembury Parish Council on **Monday 5 October 2020** at **7:15pm**.

Helen Munro

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Parish Clerk

Date of Issue: 29 September 2020

Members of the Public and Press are welcome to attend

To join the Virtual Meeting please contact the Clerk by email

clerk@pemburyparishcouncil.gov.uk

Please note that the proceedings of this meeting may be recorded in line with regulations set out in the Openness of Local Government Bodies Regulations 2014. A copy the Council's procedure for the recording of meetings is available by request. Members of the public addressing the Council but not wishing to be recorded should put this request to the Clerk at the earliest opportunity.

A G E N D A

Pursuant to Section 1(2) of the Public Bodies (Admission to meetings) Act 1960 the public and press will be excluded from the meeting for the next items of business on the grounds that it will involve the likely disclosure of exempt information.

1. **CO-OPTION OF COUNCILLOR.** To interview applicants and vote on appointment.
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The meeting will be opened to members of the press and public

2. **APOLOGIES FOR ABSENCE.** To receive and note apologies for absence.
3. **DECLARATIONS OF INTEREST.** To receive declarations of pecuniary and non-pecuniary interests.
4. **MINUTES.** To receive and approve the minutes of the meeting held on 7 September 2020 for signature.
5. **COMMITTEE MINUTES.** To note draft minutes of the committees for adoption:
 - a. Planning & Highways Committee – 14 September 2020
 - b. Open Spaces Committee – 28 September 2020
6. **CHAIRMAN'S ANNOUNCEMENTS.** To receive announcements.
7. **OPEN SESSION.** To adjourn the meeting to enable any members of the public present to address the Council.

Please note there can be no discussion of these items and issues will either be addressed elsewhere on the agenda or be referred to a future meeting of the Parish Council.

8. **CLERK'S REPORT.** To receive report and update on previous actions, on-going projects and any urgent actions taken.

9. **REPORTS OF COUNTY & BOROUGH COUNCILLORS'.** To receive questions and reports.

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10. **DRAFT LOCAL PLAN.** To receive update on meetings with TWBC to discuss the Draft Local Plan, receive recommendations from committees and agree responses.

The meeting will be re-opened to members of the press and public

11. **PLANNING CONSULTANT.** To ratify the decision to appoint a Planning Consultant to review information submitted for the Motor Village and agree to fund from the earmarked reserve.
12. **YOUTH CLUB.** To receive update on the project and agree the next steps.
13. **EXTERNAL COMMITTEES.** To consider:
- a. To receive nominations for the Pavilion Joint Management Committee representative and make an appointment.
 - b. To agree reporting process for external committees.
 - c. To note update from the Charles Amhurst Almhouses.
14. **ST PETER'S UPPER CHURCH EXTENSION.** To note Certificate B Notification regarding changes to their planning permission.
15. **NEIGHBOURHOOD DEVELOPMENT PLAN.** To receive update and agree next steps.
16. **FINANCE AND ADMINISTRATION.** To receive and approve the Accounts for payment for signature.
17. **RISKS.** To consider any new risks affecting the Council and actions required.
18. **QUESTIONS FROM COUNCILLORS AND FUTURE AGENDA ITEMS.** For information only.
19. **FUTURE MEETINGS.** Monday 2 November 2020 at 7:15pm.