



**To all Members of the Communication & Events Committee**

You are hereby summoned to attend a virtual meeting of the Communication & Events Committee on **Monday 12 October 2020 at 7:30pm.**

*Helen Munro*

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Parish Clerk

Date of Issue: 6 October 2020

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**Members of the Public and Press are welcome to attend**

To join the virtual meeting please contact the Clerk for details on  
[clerk@pemburyparishcouncil.gov.uk](mailto:clerk@pemburyparishcouncil.gov.uk)

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Please note that the proceedings of this meeting may be recorded in line with regulations set out in the Openness of Local Government Bodies Regulations 2014. A copy the Council's procedure for the recording of meetings is available by request. Members of the public addressing the Council but not wishing to be recorded should put this request to the Clerk at the earliest opportunity.

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**A G E N D A**

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1. **APOLOGIES FOR ABSENCE.** To receive and note apologies for absence.
2. **DECLARATIONS OF INTEREST.** To receive declarations of pecuniary and non-pecuniary interests.
3. **MINUTES.** To receive and approve the minutes of the meeting held on 13 July 2020 for signature.
4. **CHAIRMAN'S ANNOUNCEMENTS.** To receive announcements.
5. **CLERK'S REPORT.** To receive report and update on previous actions.
6. **PEMBURY VILLAGE NEWS.**
  - a. To review previous edition.
  - b. To discuss content of winter edition.
  - c. To consider delivery of the winter edition.
7. **EVENTS.** To receive update and consider format of events in 2020 in line with current Covid-19 restrictions.
  - a. Remembrance Day – 8 November.
  - b. Christmas Light switch on and carols event – 4 December.
8. **CHRISTMAS TREE.**
  - a. To receive quotes for the supply, delivery, installation and removal of the Christmas Tree on the Village Green.
  - b. To consider the suggestion to seek sponsorship of the tree.

9. **COMPETITIONS.**
  - a. To consider actions required for the 2020 Pride in Pembury Competition.
  - b. To review future format of Pride in Pembury.
10. **NOTICE BOARD.** To receive quotes for approval.
11. **YOUTH COUNCIL.** To receive update and consider the next steps.
12. **COMMUNITY GRANT APPLICATIONS.** To receive applications for consideration and agree recommendation to Full Council.
13. **BUDGET 2021-22.** To consider wish list of projects to be included for consideration.
14. **QUESTIONS FROM COUNCILLORS OR AGENDA ITEMS FOR FUTURE MEETINGS.** For information only.
15. **NEXT MEETING DATE.** Monday 4 January 2021 at 7:30pm.