



Minutes of the **COMMUNICATIONS & EVENTS COMMITTEE** virtual meeting held on **Monday 12 October 2020** at 7:30pm.

**Councillors Present:**

Cllr L Mills (Chair)

Cllr H Eastoe-Kirby

Cllr A Partridge

Cllr K Brooks (Vice-Chair)

Cllr M Weaver

**Also in attendance:**

Helen Munro (Clerk)

Yvette Allen (Deputy Clerk)

C&E20/15. **APOLOGIES FOR ABSENCE.** There were none.

C&E20/16. **DECLARATIONS OF INTEREST.** There were none.

C&E20/17. **MINUTES.** The minutes from the meeting on 13 July 2020 were received and accepted as a correct record. They would be signed at the earliest opportunity.

C&E20/18. **CHAIRMAN'S ANNOUNCEMENTS.** An email had been received from the Baptist Church regarding various Christmas activities they were hoping to arrange. Members supported the ideas in principle but would request further information.

C&E20/19. **CLERK'S REPORT.** It was reported that events during the remainder of 2020 would be cancelled due to Covid-19.

C&E20/20. **OPEN SESSION.** There were no members of the public present.

C&E20/21. **PEMBURY VILLAGE NEWS.**

- a. To review previous edition. It had been well received.
- b. To discuss content of the Winter edition. Various suggestions were put forward as follows:
  - Two pages of Christmas recipes with photographs
  - Christmas present ideas
  - Winter scene photographs
  - After-dinner craft competition ideas
  - Children's ghost story
  - Youth Council
  - Introducing the new Councillor
  - Advert for Councillor vacancy
  - Story of the Pantomime

- Request for suggestions for the phone box
- c. To consider delivery of the Winter edition. Delivery of the summer and autumn editions by an outside contractor had worked well. It was **RESOLVED** to ask the contractor to deliver again in December.

C&E20/22. **EVENTS.** To consider an update of events planned for 2020.

- a. Remembrance Day – 8 November. This would be discussed further with the Vicar but there would be no outside service for members of the public. Wreath laying would be limited to six people. Publicity would inform residents accordingly.
- b. Christmas Light switch on and carols event – 4 December. It was **RESOLVED** to cancel this event.

Information on the above events would be published on the Parish Council's website and Facebook page.

C&E20/23. **CHRISTMAS TREE.**

- a. Three quotes for the supply, delivery, installation and removal of the Christmas tree on the Village Green were considered and it was **RESOLVED** to appoint Contractor C for £546.66.
- b. It was **RESOLVED** not to ask local businesses to sponsor the purchase of the Christmas tree.

C&E20/24. **COMPETITIONS.**

- a. There was nothing further to consider for the 2020 competition as the tea had been cancelled.
- b. Several new ideas were put forward for future years which would be discussed further. It was **RESOLVED** to continue with the Tea as a thank you to volunteers.

C&E20/25. **NOTICEBOARD.** Three quotations for a new noticeboard were considered. One further quote would be sought and it was **RESOLVED** to delegate authority to the Clerk in conjunction with the Chair to select one.

C&E20/26. **YOUTH COUNCIL.** Work had been carried out on a presentation which had been circulated to Committee members. The next steps were to contact other local Youth Councils for advice and then to arrange a Zoom call with interested young people to discuss how to progress further.

C&E20/27. **COMMUNITY GRANT APPLICATION.** After discussion, a recommendation would be made to Full Council for consideration at the November meeting.

C&E20/28. **BUDGET 2021/2022.** It was agreed that the Clerk would circulate a wishlist for the 2021/2022 budget to all members. Councillors with anything to add were asked to contact the Clerk before the end of October.

C&E20/29. **QUESTIONS FROM COUNCILLORS OR AGENDA ITEMS FOR FUTURE MEETINGS.** There were none.

C&E20/30. **MEETING DATES.** 4 January 2021 at 7.30pm.

There being no other business, the meeting closed at 21:28.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_  
Chairman