

Minutes of the **FULL COUNCIL** meeting held virtually on **Monday 2 November 2020** at **7:15pm**



**Councillors Present:**

Cllr K Brooks (C)	Cllr A Partridge (VC)
Cllr H Eastoe Kirby	Cllr J Pearce
Cllr A Gaukroger	Cllr C Snow
Cllr G Hall	Cllr N Stratton
Cllr L Mills	Cllr M Weaver

**Apologies:**

Cllr P Gillan	Cllr S Sharp
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**Also in attendance:**

H Munro (Clerk)	Y Allen (Deputy Clerk)
County / Borough Cllr P Barrington-King (left at 8.14pm)	Borough Cllr D Reilly (left at 8.14pm)
Borough Cllr D Hayward (left at 8.14pm)	

C20/76. **APOLOGIES FOR ABSENCE.** Apologies were received and accepted from Cllrs Gillan and Sharp.

C20/77. **DECLARATIONS OF INTEREST.** Cllr A Gaukroger declared an interest (for which he has a dispensation) in the item regarding Hendy

C20/78. **MINUTES.** It was **RESOLVED** that the minutes of the meeting held on 5 October 2020 be approved and would be signed at the earliest opportunity.

C20/79. **COMMITTEE MINUTES.** It was **RESOLVED** that the draft minutes of the following committees be adopted:

- a. Finance & HR – 12 October 2020
- b. Communications & Events – 12 October 2020
- c. Planning & Highways -19 October 2020

C20/80. **CHAIRMAN'S ANNOUNCEMENTS.**

- The Chair welcomed new Councillor Joe Pearce
- The Hendy application had been refused and many thanks went to Pembury's Borough Councillors for all their help and support.
- Lamberhurst had submitted their Neighbourhood Development Plan which was available to read on Tunbridge Wells Borough Council's (TWBC) website.
- TWBC had released an update on their five-year plan which was available on their website.
- After the next Full Council Zoom meeting in December, the Chair asked for two Councillors to give a short biography of themselves.

C20/81. **OPEN SESSION.** No members of the public were present.

C20/82. **CLERK'S REPORT.** Members noted the report:

- a. Vandalism.
  - Cars had been damaged at the Village Green
  - Remembrance soldiers had been slightly damaged but had since been repaired
  - Planters and plants at the Recreation Ground had been damaged
- b. Telephone Box on the Village Green. A decision from TWBC was awaited
- c. Pavilion Business Rates. Contact had been made to register for Business rates and an update from TWBC is awaited.
- d. Urgent items. Transport and Planning Consultants had been appointed to advise the Parish Council for the TWBC Planning Committee meeting to determine the Hendy planning application. Funds were covered by the earmarked reserve.
- e. Lockdown. The second lockdown was due to start on 5 November
  - Advice would be sought about the Pavilion remaining open
  - The playgrounds would remain open
  - Thirty people only can attend funerals
- f. Remembrance Service. A very short service would take place at the War Memorial during which six invited guests would lay wreaths before a two-minute silence at 11am.
- g. Pembury Baptist Church Drive-in Nativity Event. The Baptist Church had asked for financial support for their proposed drive-in nativity event. The request had been received too late for it to be added to the agenda. A lot more information would be sought and if necessary and Extraordinary Meeting would be scheduled to discuss the request.

C20/83. **REPORTS OF COUNTY & BOROUGH COUNCILLORS'.**

Cllr Barrington-King

- He was very pleased with the outcome of the Hendy application
- He thanked the office for the Remembrance Sunday arrangements
- He was having discussions with the Soft Landscaping team at Kent County Council with regard to planting various areas around the village
- White lining had been completed along Hastings Road

- He would like to see a regulated recreational area in the woods below the Recreation Ground

Cllr Hayward

- It had been a pleasure working with everyone on the objection to the Hendy application

Cllr Reilly

- He told members that the refusal of the Hendy application was the only time a major development had been turned down by the Planning Committee against the advice of the officers at TWBC
- He had spoken to a church representative from St. Peter's about the proposed new extension and would like to see it included in the Local Plan
- Advice had been received from the Chief Executive of TWBC regarding the second lockdown

Cllr Brooks thanked the three Councillors for their work for the village.

C20/84. **HENDY MOTOR VILLAGE PLANNING APPLICATION.**

- a. The application for the proposed motor village was refused. It was **RESOLVED** that the Chairman would meet Pembury's three Borough Councillors to discuss the next steps should Hendy appeal the decision. It was **RESOLVED** to make a formal complaint about the conduct of the meeting for a variety of reasons.
- b. It was **RESOLVED** to ratify the appointment of Transport and Planning Consultants and to approve spending from the earmarked reserve.

C20/85. **COMMUNITY GRANT FUNDING.** Two applications had been received and it was **RESOLVED** that the grant be divided equally between both organisations. An article from both organisations would be published in the next Pembury Village News.

C20/86. **COVID-19 COMMUNITY CHAMPIONS.** It was **RESOLVED** to ratify the appointment of Cllr Gillan as a Community Champion.

C20/87. **COMMUNITY GARDENING.** It was **RESOLVED** that the Parish Council take responsibility for the following areas with the support of the volunteer Community Gardening Group:

- Chemist's corner
- In front of the Camden car park
- The corner by the traffic lights at the junction of Lower Green Road and Hastings Road

- Area near Postillions in Hastings Road
- Grass area outside the hairdresser in Hastings Road

Kent County Council charge a licence fee of £400 for planters on their land. More information on this is awaited from Cllr Barrington King.

C20/88. **COUNCILLOR EMAILS.** It was **RESOLVED** that all Councillors would be issued with Council emails rather than personal ones and the Clerk would set this up in due course.

C20/89. **FINANCIAL IMPACT OF COVID-19.** It was **RESOLVED** that any savings due to the pandemic would be ring-fenced for future use on a barrister for a potential Hendy appeal. If there was no appeal, the money would be used for a specific project in the village.

C20/90. **FINANCE AND ADMINISTRATION**

- a. The accounts for payment for £21,131.02 were approved by **RESOLUTION.** (Appendix 1)
- b. Budget Monitoring Report. The budget monitoring report as at 30 September 2020 was approved by **RESOLUTION.**
- c. Bank Reconciliation. The bank reconciliation to 30 September 2020 was approved by **RESOLUTION.**
- d. Reserves. The reserves to 30 September 2020 were approved by **RESOLUTION.**

C20/91. **RISKS.** There were none.

C20/92. **QUESTIONS FROM COUNCILLORS AND FUTURE AGENDA ITEMS.** The suggestion that the crossing by Bulls Place/Lower Green Road be changed to a pelican crossing is to be added to the next Planning & Highways agenda

C20/93. **FUTURE MEETINGS.** Full Council – **7 December 2020** at 7.15pm.

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Pursuant to Section 1(2) of the Public Bodies (Admission to meetings) Act 1960 the public and press were excluded from the meeting for the next item of business at 8.46pm on the grounds that it would involve the likely disclosure of exempt information.

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C20/94. **REMOVAL OF COVENANT.** Following legal advice, this was discussed further. It was **RESOLVED** that the solicitor's advice be accepted.

There being no other business, the meeting closed at 9.04pm.

Chairman ..... Date .....

<b>Pembury Parish Council</b>			
<b>Accounts for Payment - November 2020</b>			
Our Ref:	Payee	Description	Total £
<b>ACCOUNTS FOR PAYMENT BY BACS - Paid previously</b>			
10/086	Debbie Gillan	Delivery of PVN	£ 240.80
			<b>£ 240.80</b>
<b>ACCOUNTS FOR PAYMENT BY BACS - November 2020</b>			
11/087	HMRC	Tax/NIC	£ 2,374.40
11/088	Kent Pension Fund	Pensions	£ 2,130.26
11/089	Mrs S S Wu	Allotment deposit refund - plot 64b	£ 50.00
11/090	Capel Nurseries	Winter floral display - LG Rec/Pembury Burial Grounds & Memorial Garden refurbishment	£ 285.80
11/091	Kidmans	Various - equip repairs & groundsman supplies	£ 1,482.27
11/092	KALC	Training - various	£ 127.20
11/093	Treeability	Visual Tree Assessment	£ 663.00
11/094	Sussex Christmas Trees	Supply, install & removal of 20ft Christmas Tree	£ 656.00
11/095	Streetlights	6 month maintenance contract	£ 745.07
11/096	Sodexo	Dog bin empty October	£ 378.00
11/097	Pembury Scouts	Donation - insurance	£ 1,247.91
11/098	Alison Eardley	Planning Consultant - Hendy & NDP	£ 1,251.00
			<b>£ 11,390.91</b>
<b>CREDIT CARD - October 2020</b>			
CC1001	Cash	Petty Cash	£ 100.00
CC1002	Corporate Wear	Staff uniforms	£ 112.63
			<b>£ 212.63</b>
<b>DIRECT DEBITS - October 2020</b>			
DD1001	NEST	Pension contributions	£ 72.73
DD1002	Giff gaff	Mobile phone charges	£ 6.00
DD1003	Wex	Fuel charges	£ 123.16
DD1004	TWBC	Council tax - Burial Ground	£ 55.00
DD1005	TWBC	Council tax - Office & Depot	£ 858.00
DD1006	BT	Telephone & Internet	£ 62.22
DD1007	Sage	Accounting software	£ 72.00
DD1008	Wex	Fuel charges	£ 1.80
DD1009	Sage	Payoll software	£ 8.64
DD1010	EON	Streetlighting electricity	£ 64.47
DD1011	O2	Mobile phone charges	£ 65.33
			<b>£ 1,389.35</b>
<b>CONFIDENTIAL SALARIES - October 2020</b>			
CS0801	Confidential Salaries		£ 7,897.33
			<b>£ 7,897.33</b>
<b>TOTAL EXTERNAL PAYMENTS</b>			<b>£ 21,131.02</b>