



To all Members of the Open Spaces Committee

You are hereby summoned to attend a virtual meeting of the Open Spaces Committee on **Tuesday 1 December 2020** at **3:00pm**.

Helen Munro

Helen Munro
Parish Clerk
Date of Issue: 25 November 2020

Members of the Public and Press are welcome to join the Zoom Meeting

To join the meeting, please use the link:

<https://us02web.zoom.us/j/84704193915?pwd=cVlnbWVvUHN0QzZvNkQ3dEVKMHhnQT09>

Please note that the proceedings of this meeting may be recorded in line with regulations set out in the Openness of Local Government Bodies Regulations 2014. A copy the Council's procedure for the recording of meetings is available by request. Members of the public addressing the Council but not wishing to be recorded should put this request to the Clerk at the earliest opportunity.

A G E N D A

1. **APOLOGIES FOR ABSENCE.** To receive and note apologies for absence.
2. **DECLARATIONS OF INTEREST.** To receive declarations of pecuniary and non-pecuniary interests.
3. **MINUTES.** To receive and approve the minutes of the meeting held on 28 September 2020 for signature.
4. **CHAIRMAN'S ANNOUNCEMENTS.** To receive announcements.
5. **CLERK'S REPORT.** To receive report and update on previous actions.
6. **OPEN SESSION.** To adjourn the meeting to enable any members of the public present to address the Council.
Please note there can be no discussion of these items and issues will either be addressed elsewhere on the agenda or be referred to a future meeting of the Parish Council.
7. **PEMBURY BURIAL GROUNDS.**
 - a. To consider quotes for signage.
 - b. To consider quotes for a notice board.
 - c. To receive request to plant a memorial magnolia tree in Section 4.
8. **LOWER GREEN RECREATION GROUND.** To consider:
 - a. Quote for wildflower meadow and agree actions.
 - b. Update on problems with the path.

9. **COMMUNITY GARDENING.**
 - a. To receive update from research into Kent County Council licences to cultivate their land.
 - b. To consider suggestions for planters at the Chemist corner and village gateways.
 - c. To consider grant funding for additional costs.
10. **TREES.** To receive the Visual Tree Assessment and related quotes for approval.
11. **QUOTES FOR GROUNDS EQUIPMENT.** To consider quotes for new equipment for the Grounds Team within the existing budget.
12. **LITTER PICK.** To consider arranging a Community Litter pick.
13. **NEW PROJECTS.** To receive update and agree next steps.
 - a. Floral display on the Village Green
 - b. Pembury Rocks and NHS display
 - c. Graffiti Wall
14. **RISKS.** To consider any new risks affecting the Council and actions required.
15. **QUESTIONS FROM COUNCILLORS OR AGENDA ITEMS FOR FUTURE MEETINGS.** For information only.
16. **MEETING DATES.**
 - a. To note next meeting - 8 March 2021 at 3pm.
 - b. To consider holding an additional committee meeting in October 2021.