



## To all Members of Pembury Parish Council

You are hereby summoned to attend the virtual meeting of Pembury Parish Council on **Monday 11 January 2021** at **7:15pm**.

#Munro

Helen Munro  
Parish Clerk

Date of Issue: 5 January 2021

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### Members of the Public and Press are welcome to attend

To join the meeting please use the following link:

<https://us02web.zoom.us/j/8367433309?pwd=b21PUzNFY0p6Vnlmb3p3k3Wkg5QT09>

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Please note that the proceedings of this meeting may be recorded in line with regulations set out in the Openness of Local Government Bodies Regulations 2014. A copy the Council's procedure for the recording of meetings is available by request. Members of the public addressing the Council but not wishing to be recorded should put this request to the Clerk at the earliest opportunity.

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## A G E N D A

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1. **APOLOGIES FOR ABSENCE.** To receive and note apologies for absence.
2. **DECLARATIONS OF INTEREST.** To receive declarations of pecuniary and non-pecuniary interests.
3. **MINUTES.** To receive and approve the minutes of the meetings held on 7 December 2020 and 15 December 2020 for signature.
4. **COMMITTEE MINUTES.** To note draft minutes of the committees for adoption and receive verbal report and update from Committee Chairs:
  - a. Planning & Highways Committee – 14 December 2020
  - b. Communication & Events Committee – 4 January 2021
5. **CHAIRMAN'S ANNOUNCEMENTS.** To receive and note announcements.
6. **OPEN SESSION.** To adjourn the meeting to enable any members of the public present to address the Council.

*Please note there can be no discussion of these items and issues will either be addressed elsewhere on the agenda or be referred to a future meeting of the Parish Council.*
7. **CLERK'S REPORT.** To receive report and update on previous actions, on-going projects and any urgent actions taken.
8. **REPORTS OF COUNTY & BOROUGH COUNCILLORS'.** To receive questions and reports.
9. **DRAFT LOCAL PLAN.** To receive update on progress and consider any actions.
10. **RECOMMENDATIONS FROM COMMITTEES.** To receive the following recommendations from Committees:

- a. Open Spaces Committee – to consider holding a Community Litter Pick.
- 11. **ANNUAL PARISH MEETING (APM) 2021.** To consider the format and date of the next APM. Provisional date set is 29 April 2021.
- 12. **ACCOUNTS FOR PAYMENT.** To receive accounts for payment for approval.
- 13. **RISKS.** To consider any new risks affecting the Council and actions required.
- 14. **QUESTIONS FROM COUNCILLORS AND FUTURE AGENDA ITEMS.** For information only.
- 15. **FUTURE MEETING.** Monday 1 February 2021 at 7:15pm