



## To all Members of Pembury Parish Council

You are hereby summoned to attend the virtual meeting of Pembury Parish Council on **Monday 1 March 2021** at **7:15pm**.

#Munro

Helen Munro  
Parish Clerk

Date of Issue: 23 February 2021

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### Members of the Public and Press are welcome to attend

To join the meeting please use the following link:

<https://us02web.zoom.us/j/81219168781?pwd=RW5UQ0plbzc0QWdlK0pocU5iWG5lQT09>

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Please note that the proceedings of this meeting may be recorded in line with regulations set out in the Openness of Local Government Bodies Regulations 2014. A copy the Council's procedure for the recording of meetings is available by request. Members of the public addressing the Council but not wishing to be recorded should put this request to the Clerk at the earliest opportunity.

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## A G E N D A

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1. **APOLOGIES FOR ABSENCE.** To receive and note apologies for absence.
2. **DECLARATIONS OF INTEREST.** To receive declarations of pecuniary and non-pecuniary interests.
3. **MINUTES.** To receive and approve the minutes of the meetings held on 1 February 2021 for signature.
4. **COMMITTEE MINUTES.** To note draft Committee minutes for adoption and receive verbal report and update from the Committee Chair.
  - a. Planning & Highways Committee - 8 February 2021
5. **CHAIR'S ANNOUNCEMENTS.** To receive announcements.
6. **OPEN SESSION.** To adjourn the meeting to enable any members of the public present to address the Council.

*Please note there can be no discussion of these items and issues will either be addressed elsewhere on the agenda or be referred to a future meeting of the Parish Council.*
7. **CLERK'S REPORT.** To receive report and update on previous actions, on-going projects and any urgent actions taken.
8. **REPORTS OF COUNTY & BOROUGH COUNCILLORS'.** To receive questions and reports.
9. **HENDY MOTOR VILLAGE.** To receive any update and consider any actions required.
10. **PAVILION JOINT MANAGEMENT COMMITTEE.**
  - a. To note outstanding business rates bills.

- b. To note receipt of TWBC grants to date.
  - c. To consider update on Community Sports Club / Charitable status.
  - d. To consider the way forward for discussion with the Pavilion Joint Committee.
11. **VIRTUAL MEETINGS.** To receive advice from Kent Association of Local Councils and consider any actions required.
12. **ANNUAL PARISH MEETING (APM) 2021.** To agree the format and date of the next APM.
13. **NEIGHBOURHOOD DEVELOPMENT PLAN.**
- a. To approve cost of leaflet to residents for "Visioning Event" to be delivered with the PVN. Costs are within budget.
  - b. To note the Neighbourhood Plan Steering Committee minutes from 16 February 2021.
14. **DEED OF COVENANT.**
- a. To note completion of the deed of covenant and receipt of funds.
  - b. To consider how to spend funds received.
15. **INSURANCE RENEWAL – 3 YEAR AGREEMENT.** To consider quotes for insurance renewal and agree renewal.
16. **FINANCIAL INFORMATION.** To receive accounts for payment for approval.
17. **RISKS.** To consider any new risks affecting the Council and actions required.
18. **QUESTIONS FROM COUNCILLORS AND FUTURE AGENDA ITEMS.** For information only.
19. **FUTURE MEETINGS.** Monday 12 April 2021 at 7:15pm