



Councillors Present:

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| Cllr K Brooks (C) | Cllr J Pearce |
| Cllr A Gaukroger | Cllr S Sharp |
| Cllr P Gillan | Cllr C Snow |
| Cllr G Hall | Cllr N Stratton |
| Cllr A Partridge (VC) | Cllr M Weaver |

Apologies:

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| Cllr H Eastoe-Kirby | Cllr L Mills |
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Also in attendance:

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| H Munro (Clerk) | Y Allen (Deputy Clerk) |
| Borough Cllr D Hayward (left at 7.28pm) | Borough Cllr D Reilly (left at 7.42pm) |
| County/Borough Cllr P Barrington King (left at 7.42pm) | |

C20/155. **APOLOGIES FOR ABSENCE.** Apologies were received and accepted from Cllrs Eastoe-Kirby and Mills. Cllr Eastoe Kirby's absence until mid July was also approved.

C20/156. **DECLARATIONS OF INTEREST.** No-one declared an interest.

C20/157. **MINUTES.** It was **RESOLVED** that the minutes of the meeting held on 1 February 2021 be approved and would be signed at the earliest opportunity.

C20/158. **REPORT FROM BOROUGH COUNCILLOR DAVID HAYWARD.** Due to other commitments, Cllr Hayward gave his report early in the meeting:

- Following ongoing concern about transparency and scrutiny at Tunbridge Wells Borough Council (TWBC), he was able to report that a motion had been passed to examine how Statutory Guidance should be implemented and best practice followed at TWBC.

He left the meeting at 7.28pm.

C20/159. **COMMITTEE MINUTES.** It was **RESOLVED** that the draft minutes of the following committees be adopted:

- Planning & Highways – 8 February 2021

C20/160. **CHAIRMAN'S ANNOUNCEMENTS.**

- It was reported that there would be a planning application for a transit traveller site on land opposite the Bo-Peep entrance to Pembury on the other side of the A21 within 28 days.

- In April, Tunbridge Wells Borough Council (TWBC) will hit their five-year housing target.
- Rusthall had completed its 20mph consultation.
- Many councils within TWBC and KALC were not happy about returning to face-to-face meetings.
- Maidstone and Tunbridge Wells Hospital Trust had applied for planning permission for a Medical School, Proposed Student Accommodation and Teaching Facility to be built on its land. The Chair had concerns that no extra parking spaces had been allowed for in the application.
- At the May Full Council meeting, members would be asked to sign up to Committee membership. The Clerk would circulate the forms beforehand.

C20/161. **OPEN SESSION.** There were no members of the public present.

C20/162. **CLERK'S REPORT.** Members **noted** the report:

- a. Tennis court gate damage. The gate has been temporarily repaired and a permanent repair will be done in due course.

It was reported that further damage had been carried out.

- b. Extension of legislation to allow virtual meetings to continue after 6 May 2021. Further advice is awaited.
- c. Easing of restrictions. Further to Government advice, as from 29 March, the outdoor gym and tennis courts will be re-opened.
- d. Gate at Westway. Following safety concerns, the gate has now been removed at a cost of £30 + VAT. There would be a discussion at the next Open Spaces meeting to agree next steps.

C20/163. **REPORTS OF BOROUGH/COUNTY COUNCILLORS.**

Cllr Barrington-King

- The whole of Tonbridge Road would be re-surfaced shortly.
- He had received a complaint from a Woodhill Park resident regarding parking issues near the recreation ground entrance at Jubilee Way. He would advise the resident to contact the Parish Council.
- From his members' fund he had paid for zigzag lines and flashing lights outside the primary school.

- He urged people to report any highway issues to www.kent.gov and the Clerk would put details on Facebook and on the website.

Cllr D Reilly

- Following the Chair's report that the TWBC five-year housing supply had been reached, he pointed out that this was one less issue that developers could use in any appeal process.
- The Local Plan had got through to the Regulation 19 stage but it had not got support from neighbouring boroughs.

Cllr Brooks thanked all three Councillors for their work for the village.

C20/164. **HENDY MOTOR VILLAGE.** It was noted that the decision to refuse the application was posted on the TWBC planning section on the 6 November 2020 after the meeting held on 28 October 2020. Any appeal would have to be launched by 5 May 2021.

C20/165. **PAVILION JOINT MANAGEMENT COMMITTEE.**

- a. To note outstanding business rates bills. A report was noted. The Parish Council would pay the outstanding amount of £6,227.00 on behalf of the Pavilion on this occasion. In future, the Parish Council would forward invoices to the Joint Management Committee for them to pay.
- b. To note receipt of TWBC grants to date. Grants of £8,954.86 have been received from TWBC covering the period of lockdown. It was **RESOLVED** that the net amount of £2,727.86 be paid to the Pavilion Joint Committee. It was **RESOLVED** to approve future applications for extra funding if this was available.
- c. To consider update on Community Amateur Sports Club (CASC) / Charitable Status. The Football Club had agreed not to apply to become a CASC. Therefore, consideration of the Joint Management Committee becoming a Charitable Incorporated Organisation was being explored.
- d. To consider the way forward for discussion with the Pavilion Joint Management Committee. Agreement was currently awaited from all members of the Committee that the business rates payment would be the responsibility of the Joint Management Committee in future. Partnership working with the Parish Council was ongoing.

C20/166. **VIRTUAL MEETINGS.** Current legislation to allow virtual meetings ends after 6 May 2021. Advice is still awaited from the Kent Association of Local Councils. If legislation allowing virtual meetings was not extended Council meetings would have to occur face-to-face. There was significant concern

about the safety of face-to-face meetings at present. This would be considered further at the April Full Council meeting.

C20/167. **ANNUAL PARISH MEETING (APM) 2021.** It was **RESOLVED** to hold the APM virtually on Thursday 29 April 2021.

C20/168. **NEIGHBOURHOOD DEVELOPMENT PLAN.**

- a. To approve cost of leaflet to residents for the 'Visioning Event' to be delivered with the Pembury Village News. Costs are within budget. It was **RESOLVED** to approve the cost of the leaflet for the 'Visioning Event' to be held in April.
- b. To note the Neighbourhood Plan Steering Committee minutes from 16 February 2021. The Neighbourhood Plan Steering Committee minutes from 16 February 2021 were noted.

C20/169. **DEED OF COVENANT.**

- a. To note completion of the deed of covenant and receipt of funds. The completion of the deed of covenant and the receipt of funds were noted.
- b. To consider how to spend funds received. Members were asked to consider how the money should be spent for the benefit of the village. A suggestion of Canterbury Road highways improvements was noted. Councillors were asked to share their suggestions with the Clerk for further consideration.

C20/170. **INSURANCE RENEWAL – 3 YEAR AGREEMENT.** Three quotations had been received and it was **RESOLVED** to approve the quote of £4592.09 from Hiscox and Cyber insurance of £369 from Came & Co.

It was **RESOLVED** to give delegated authority to the Clerk to renew the motor insurance when it became due in early April.

C20/171. **FINANCIAL INFORMATION.** The accounts for payment for £30,867.73 were **approved** by **RESOLUTION**. These were included at Appendix 1.

C20/172. **RISKS.** There were none.

C20/173. **QUESTIONS FROM COUNCILLORS AND FUTURE AGENDA ITEMS.** Cllr Hall had volunteered to attend the KALC Annual Planning Conference.

C20/174. **FUTURE MEETINGS. Monday 12 April at 7.15pm**

There being no other business, the meeting closed at 8.20pm.

Chair.....

Date.....

| Pembury Parish Council | | | |
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| Accounts for Payment - March 2021 | | | |
| Our Ref: | Payee | Description | Total £ |
| ACCOUNTS FOR PAYMENT BY BACS - March 2021 | | | |
| 03/142 | HMRC | Tax/NIC | £ 2,334.17 |
| 03/143 | Kent Pension Fund | Pensions | £ 2,147.48 |
| 03/144 | Heliocentrix | IT support & Microsoft 365 subs Feb | £ 179.52 |
| 03/145 | Kent & Medway Biological Records Centre | NDP - Environmental Survey | £ 360.00 |
| 03/146 | Abacus Playgrounds | Safety Surfacing works | £ 6,444.00 |
| 03/147 | Trade UK (B&Q) | Line marking paint | £ 42.50 |
| 03/148 | Elm fencing | MUGA fence repair | £ 312.00 |
| 03/149 | James Boot | NDP Consultant | £ 600.00 |
| 03/150 | KALC | Planning Conference Cllr Hall | £ 60.00 |
| 03/151 | Kidmans | Equipment servicing - various | £ 995.56 |
| 03/152 | Capel Groundcare | Remove damaged gate at LG Rec | £ 36.00 |
| 03/153 | TWBC | Pavilion rates 2017-2021 | £ 6,227.00 |
| 03/154 | Pembury Pavilion | Net Balance of grant monies rec'd | £ 2,727.86 |
| 03/155 | Wise Stonecraft | Grave digging fee | £ 350.00 |
| | | | £ 22,816.09 |
| DEBIT CARD - February 2021 | | | |
| DC0201 | Amazon | Photo competition gift voucher | £ 25.00 |
| DC0202 | Amazon | Stationery, blue roll | £ 75.10 |
| | | | £ 100.10 |
| DIRECT DEBITS - February 2021 | | | |
| DD02/01 | Wex | Fuel charges | £ 30.05 |
| DD02/02 | Giff gaff | Mobile phone charges | £ 6.00 |
| DD02/03 | Wex | Fuel charges | £ 76.54 |
| DD02/04 | DVLA | Road Tax - Truck | £ 265.00 |
| DD02/05 | Wex | Fuel charges | £ 1.80 |
| DD02/06 | BT | Telephone & Internet & Repair | £ 356.22 |
| DD02/07 | Sage | Accounting software | £ 72.00 |
| DD02/08 | ICO | Annual registration | £ 35.00 |
| DD02/09 | Sage | Payoll software | £ 8.64 |
| DD02/10 | EON | Streetlighting electricity | £ 66.62 |
| DD02/11 | O2 | Mobile phone charges | £ 65.68 |
| | | | £ 983.55 |
| CONFIDENTIAL SALARIES - February 2021 | | | |
| CS01/01 | Confidential Salaries | | £ 6,967.99 |
| | | | £ 6,967.99 |
| TOTAL EXTERNAL PAYMENTS | | | £ 30,867.73 |