



To all Members of the Open Spaces Committee

You are hereby summoned to attend a virtual meeting of the Open Spaces Committee on **Monday 8 March 2021 at 3:00pm.**

#Munro

Helen Munro
Parish Clerk
Date of Issue: 2 March 2021

Members of the Public and Press are welcome to join the Zoom Meeting

To join the meeting, please use the link:

<https://us02web.zoom.us/j/85493075188?pwd=WVFXVHpaWC8rWTYvTU1hMIJMWm5YQT09>

Please note that the proceedings of this meeting may be recorded in line with regulations set out in the Openness of Local Government Bodies Regulations 2014. A copy the Council's procedure for the recording of meetings is available by request. Members of the public addressing the Council but not wishing to be recorded should put this request to the Clerk at the earliest opportunity.

A G E N D A

1. **APOLOGIES FOR ABSENCE.** To receive and note apologies for absence.
2. **DECLARATIONS OF INTEREST.** To receive declarations of pecuniary and non-pecuniary interests.
3. **MINUTES.** To receive and approve the minutes of the meeting held on 1 December 2020 for signature.
4. **CHAIRMAN'S ANNOUNCEMENTS.** To receive announcements.
5. **CLERK'S REPORT.** To receive report and update on previous actions.
6. **OPEN SESSION.** To adjourn the meeting to enable any members of the public present to address the Council.
Please note there can be no discussion of these items and issues will either be addressed elsewhere on the agenda or be referred to a future meeting of the Parish Council.
7. **PEMBURY BURIAL GROUNDS.**
 - a. To consider memorial bench locations.
 - b. To approve delegated authority for Memorial benches and criteria required.
 - c. To consider a request for the Parish Council to buy back a pre-purchased grave in Section 5 of the Burial Ground and if agreed, whether there should be an administrative charge.

8. **LOWER GREEN RECREATION GROUND.** To consider:
 - a. To report update on problems with the path and recommendations from contractors.
 - b. To consider car park closed sign quotes.
 - c. To report problems with the entrance gate at Westway and consider future options.
 - d. To discuss safety of climbing frame for over 12-year-olds and consider options.
9. **TREE.** To consider specification and quotes for work to a large beech tree at the allotments.
10. **REPLACEMENT TYRES.** To consider quotes for replacement turf tyres for the truck within budget.
11. **NEW PROJECTS.** To receive update and agree next steps.
 - a. Floral display on the Village Green
 - b. Pembury Rocks and NHS display
 - c. Graffiti Wall
12. **MOTION FROM CLLR WEAVER.** To consider request for table tennis tables in the Recreation Ground.
13. **TERMS OF REFERENCE.** To review the Terms of Reference for recommendation to Full Council.
14. **RISKS.** To consider any new risks affecting the Council and actions required.
15. **QUESTIONS FROM COUNCILLORS OR AGENDA ITEMS FOR FUTURE MEETINGS.** For information only.
16. **MEETING DATES.** 12 July 2021 at 3pm.