



Councillors Present:

Cllr K Brooks (C)	Cllr J Pearce
Cllr A Gaukroger (left at 7.38pm)	Cllr S Sharp
Cllr P Gillan (left at 9.22pm)	Cllr N Stratton
Cllr G Hall (left at 9.20pm)	Cllr M Weaver
Cllr A Partridge (VC) (left at 9.18pm)	

Apologies:

Cllr H Eastoe-Kirby	Cllr L Mills
Cllr C Snow	

Also in attendance:

H Munro (Clerk)	Y Allen (Deputy Clerk)
Borough Cllr D Hayward	Borough Cllr D Reilly
County/Borough Cllr P Barrington King	One member of the public

Pursuant to Section 1(2) of the Public Bodies (Admission to meetings) Act 1960 the public and the press were excluded from the meeting for the next item of business on the grounds that it would involve the likely disclosure of exempt information.

C20/175. **CO-OPTION OF COUNCILLOR.** The candidate was interviewed. After the interview the candidate left the meeting. It was **RESOLVED** to co-opt Mr Trueman on to the Council.

The meeting was reopened to the public at 7.19pm and County/Borough Councillor Barrington King, Borough Councillors Hayward and Reilly and one member of the public joined the meeting.

Following the death of the Duke of Edinburgh on 9 April 2021, a minute's silence was held.

C20/176. **APOLOGIES FOR ABSENCE.** Apologies were received and accepted from Cllrs Eastoe-Kirby, Mills and Snow.

C20/177. **DECLARATIONS OF INTEREST.** No-one declared an interest.

C20/178. **MINUTES.** It was **RESOLVED** that the minutes of the meeting held on 1 March 2021 be approved and would be signed at the earliest opportunity.

C20/179. **COMMITTEE MINUTES.** It was **RESOLVED** that the draft minutes of the following committees be adopted:

- Open Spaces – 8 March 2021
- Planning & Highways – 15 March 2021
- Communications & Events – 29 March 2021

C20/180. **CHAIRMAN'S ANNOUNCEMENTS.** The Chair thanked Borough Councillor David Reilly for all his work for Pembury over many years as he was stepping down.

The meeting was adjourned at 7.25pm

C20/181. **OPEN SESSION.** The owner of Stone Court Farm spoke about car parking issues in Stone Court Lane. This would be referred to the Planning & Highways Committee meeting on 19 April for further discussion.

The meeting reconvened at 7.30pm.

C20/182. **CLERK'S REPORT.** Members **noted** the report:

- a. Tennis court damage. The gate to the tennis courts had been damaged again and had been temporarily repaired. The courts reopened on 29 March so it is hoped that no further damage will occur.
- b. Transient traveller site. A planning application had not been received. This would be followed up with Tunbridge Wells Borough Council (TWBC).
- c. Motor insurance. Motor insurance costing £902.04 was renewed on 5 April 2021.
- d. Travellers. Travellers gained access to Woodside Playing Field and members were kept informed by email.
- e. Woodside. The Pavilion at Woodside had not been registered for business rates and the process had now started. It was hoped that an exemption could be applied for.

C20/183. **REPORTS OF BOROUGH/COUNTY COUNCILLORS.**

Cllr Barrington-King

- A meeting had been held at the Sturgeon site as complaints had been received about the building work. All three Borough Councillors were working together and TWBC enforcement officers had been informed.

There were no further reports as he is in purdah.

Cllr D Hayward

- He had attended a members' briefing about the proposal at the hospital for a learning facility and student accommodation.
- An enforcement notice is being issued with regard to an encampment at a local farm. He would seek clarification and would report back.
- He thanked Cllr Reilly for his work and re-iterated that all three Borough Councillors had always worked well together.

Cllr D Reilly

- He thanked everyone for the kind comments and said that it had been a privilege to have been a Borough Councillor for Pembury.

Cllr Brooks thanked all three Councillors for their work for the village.

C20/184. **DRAFT LOCAL PLAN.** A few amendments were suggested to the response on the Draft Local Plan consultation. This would be finalised at the Planning & Highways Committee meeting on 19 April 2021 for recommendation to Full Council on 4 May 2021.

C20/185. **HENDY MOTOR VILLAGE.** There was no update.

C20/186. **TRAVELLER ENCAMPMENT AT WOODSIDE.**

- a. Members had been regularly updated of the situation.
- b. Expenditure of £320 for rubbish removal and £278 for human waste disposal was **RATIFIED**.
- c. Following discussions, a proposal was put forward to install two telescopic bollards at the Woodside playing field entrance at a cost of £445 + VAT each. It was **RESOLVED** to purchase these.

C20/187. **RECOMMENDATIONS FROM COMMITTEES.**

- a. Open Spaces Committee
 - i. Three contractors had been asked to give an opinion on a diseased beech tree at the allotment site and advice ranged from felling it to raising the canopy. It was agreed to ask for further advice from the Forestry Commission, the Woodland Trust and the Tree Officer at TWBC. A decision would be made at the next Full Council meeting.
 - ii. Following a request for a 50% reduction on club fees, it was **RESOLVED** to allow this with the caveat that the remaining fees be paid within 30 days of being invoiced.
- b. Communications & Events Committee
 - i. Members were asked to volunteer for events throughout 2021. These were: Musical Picnic - 4 September; Thank You Tea - 16 October; Fireworks - 5 November; Remembrance Sunday - 14 November and Christmas Carols and Light Switch On - 3 December.

C20/188. **NEIGHBOURHOOD DEVELOPMENT PLAN.**

- a. An update was given.
- b. The Neighbourhood Plan Steering Committee minutes from 23 March 2021 were noted.
- c. It was **RESOLVED** to return the unspent grant funding.

- d. It was **RESOLVED** to apply for additional funding for 2021-22 when the application form was available.

C20/189. **COUNCIL MEETINGS.** Discussions were held about how to continue to conduct Council business when legislation allowing virtual meetings expires on 6 May.

- a. A letter from Luke Hall, MP was noted.
- b. Advice on conducting council business after 6 May was noted.
- c. It was **RESOLVED** to move the May Annual Parish Council meeting to 4 May at 7.15pm.
- d. It was **RESOLVED** to extend the delegation of Council decisions to the Clerk in consultation with members of the Council or Committee. Details of the delegation arrangement would be voted on at the May meeting.
- e. The consultation on extending virtual meeting legislation and the suggested responses was circulated. It was **RESOLVED** that Councillors send any additional comments to the Clerk by 4pm on 13 April.

C20/190. **ANNUAL PARISH MEETING (APM) 2021.** The draft agenda was amended and agreed by **RESOLUTION**. The Chair would welcome everyone and share good news items. This would be followed by Committee Chairs giving a short report of the work of their committees over the past year. There would be a summary on the NDP.

C20/191. **FINANCIAL INFORMATION.** The accounts for payment for £31,631.80 were **approved** by **RESOLUTION**. These were included at Appendix 1.

C20/192. **RISKS.** There were none.

C20/193. **QUESTIONS FROM COUNCILLORS AND FUTURE AGENDA ITEMS.**

- a. A query was raised about the potential change of use of business premises on the High Street. This would be queried with TWBC.
- b. A query was raised if a roadside mirror could be sited on Lower Green Road opposite Romford Road as sightlines were not good at this junction. This would be pursued with Kent Highway Services.

C20/194. **FUTURE MEETINGS.**

- a. Thursday 29 April at 8pm – Annual Parish Meeting
- b. Tuesday 4 May at 7.15pm – Annual Parish Council Meeting

There being no other business, the meeting closed at 9.29pm.

Signed: _____ Date: _____
Chair

Pembury Parish Council			
Accounts for Payment - April 2021			
Our Ref:	Payee	Description	Total £
ACCOUNTS FOR PAYMENT - PAID PREVIOUSLY			
03/157	Came & Co	Motor insurance 2021-22	£ 902.04
03/158	Pembury Pavilion	TWBC Grant	£ 2,096.00
03/159	Groundworks	Repayment of unspent NDP grant	£ 3,110.00
Chq 5040	Unlimited Waste	Waste clearance at Woodside	£ 320.00
			£ 6,428.04
ACCOUNTS FOR PAYMENT BY BACS - April 2021			
04/001	HMRC	Tax/NIC	£ 2,328.93
04/002	Kent Pension Fund	Pensions	£ 2,144.45
04/003	Heliocentrix	IT support & Microsoft 365 subs Mar	£ 179.52
04/004	Alison Eardley	Planning consultant NDP	£ 1,335.00
04/005	Columbaria	Memorial Wall plaque	£ 79.20
04/006	Debbie Gillan	PVN & NDP leaflet delivery charge	£ 272.58
04/007	26 Works	PVN & NDP Leaflet printing	£ 1,599.00
04/008	Kidmans	Mitox Strimmer servicing, Tractor service, ride on mower service	£ 1,506.85
04/009	Treeability	High priority works	£ 3,130.80
04/010	KALC	Training - Intro to Planning Cllr Stratton	£ 60.00
		Training - Risk/insurance - Clerk	£ 42.00
		Training - Communication strategy - Deputy	£ 42.00
04/011	Invicta Law	VAT on legal fees re: deed of release	£ 151.48
04/012	Mary Beedell	Refund of burial fees less admin fee	£ 600.00
04/013	Capel Groundcare	Weedspray - first for 2021	£ 240.00
04/014	Peter King	Mole catching	£ 190.00
04/015	Tivoli	Dog bin empty March	£ 151.20
04/016	James Boot	NDP Planning Consultant	£ 250.00
04/017	Waste Way	Offensive Waste clearance at Woodside	£ 334.03
			£ 14,637.04
DEBIT CARD - March 2021			
DC0301	Amazon	Planters for playground	£ 60.48
DC0302	Hello print	Banner for NDP visioning event	£ 43.73
DC0303	Set tyres	Turf tyres for truck	£ 468.00
DC0304	JW Timber	Timber for notice board at Pembury Burial Ground	£ 495.66
DC0305	Amazon	Black Sacks & disposable gloves	£ 59.96
			£ 1,127.83
DIRECT DEBITS - March 2021			
DD03/01	Giff gaff	Mobile phone charges	£ 6.00
DD03/02	EDF	Electricity depot	£ 197.05
DD03/03	Wex	Fuel charges	£ 1.80
DD03/04	BT	Telephone & Internet	£ 62.22
DD03/05	Sage	Accounting software	£ 78.00
DD03/06	KCC	Photocopier charges	£ 172.39
DD03/07	EDF	Electricity office	£ 211.98
DD03/08	Sage	Payoll software	£ 14.40
DD03/09	EON	Streetlighting electricity	£ 60.18
DD03/10	O2	Mobile phone charges	£ 65.68
			£ 869.70
CONFIDENTIAL SALARIES - March 2021			
CS03/01	Confidential Salaries		£ 7,062.34
			£ 7,062.34
TOTAL EXTERNAL PAYMENTS			£ 30,124.95