

Consultation with the Clerk and Members of Pembury Parish Council held virtually

on **Monday 7 June 2021** at **7:15pm**.

All decisions are made under temporary delegated authority of the Clerk.

Date of Issue: 28 May 2021

Members of the Public and Press are welcome to attend

To join the meeting please use the following link:

<https://us02web.zoom.us/j/87697013914?pwd=RWNybzlhQ1FVbnlrVENsdDNWR2REQT09>

A G E N D A

1. **APOLOGIES FOR ABSENCE.** To receive and note apologies for absence.
2. **DECLARATIONS OF INTEREST.** To receive declarations of pecuniary and non-pecuniary interests.
3. **CHAIR'S ANNOUNCEMENTS.** To receive announcements.
4. **OPEN SESSION.** To adjourn the meeting to enable any members of the public present to address the Council.
Please note there can be no discussion of these items and issues will either be addressed elsewhere on the agenda or be referred to a future meeting of the Parish Council.
5. **CLERK'S REPORT.** To receive report and update on previous actions, on-going projects and any urgent actions taken.
6. **REPORTS OF COUNTY & BOROUGH COUNCILLORS'.** To receive questions and reports.
7. **HENDY MOTOR VILLAGE.** To receive any update and consider any actions required.
8. **PLANNING APPLICATION.** To consider a response to Tunbridge Wells Borough Council for the following application:
 - a. [21/01549/FULL - 2 Gimble Way](#) - Demolition of the existing single storey side projection and erection of a two-storey side extension, installation of solar panels to the front plane of the main roof, internal alterations and other associated external works
 - b. [21/01315/TPO – Land Adjacent To 71 Herons Way](#) – Trees: OAK - Removal of dead and/or low hanging branches - effectively raising the canopy, cut back overhanging top branches to the border line of the property, approx 5m from the widest point of overhanging branches

9. **COMMUNITY WARDEN.**
 - a. To receive update on a new Warden for Pembury and Paddock Wood.
 - b. To discuss request for the Warden to be based from the Parish Office on a part time basis.
10. **COUNCIL MEETINGS.**
 - a. To review temporary arrangements to hold council and committee meetings virtually using delegation to the Clerk.
 - b. To consider risk assessment for the return to face-to-face meetings.
 - c. To discuss when to return to face-to-face meetings.
11. **ANNUAL GOVERNANCE & ACCOUNTABILIT STATEMENT (AGAR) 2020-21.** To discuss when and where to hold a face-to-face meeting to approve the AGAR.
12. **ANNUAL PARISH MEETING.** To note draft minutes and report comments from attendees and consider the next steps.
13. **STRATEGIC PRIORIITIES.** To receive list of suggestions for further consideration.
14. **MOTIONS FROM COUNCILLORS.** To receive request from Cllr Hall to consider planting trees on Parish Council land as part of "the Queen's Green Canopy – Planting a Tree for the Platinum Jubilee".
15. **BRENCHLEY AND MATFIELD NEIGHBOURHOOD PLAN CONSULTATION.** To consider reports and agree actions.
16. **FINANCIAL INFORMATION.** To receive accounts for payment for approval.
17. **RISKS.** To consider any new risks affecting the Council and actions required.
18. **QUESTIONS FROM COUNCILLORS AND FUTURE AGENDA ITEMS.** For information only.
19. **FUTURE MEETINGS.** 5 July 2021 at 7:15pm.