



To all Members of Pembury Parish Council

You are hereby summoned to attend the **EXTRAORDINARY** meeting of Pembury Parish Council at Pembury Village Hall, High Street, Pembury, Kent TN2 4PH on **Monday 28 June 2021 at 13:30**.

Katy Brooks

Katy Brooks, Chair Pembury Parish Council
Date of Issue: 22 June 2020

Members of the Public and Press are welcome to attend

Please note that the proceedings of this meeting may be recorded in line with regulations set out in the Openness of Local Government Bodies Regulations 2014. A copy the Council's procedure for the recording of meetings is available by request. Members of the public addressing the Council but not wishing to be recorded should put this request to the Clerk at the earliest opportunity.

A G E N D A

1. **APOLOGIES FOR ABSENCE.** To receive and note apologies for absence.
2. **DECLARATIONS OF INTEREST.** To receive declarations of pecuniary and non-pecuniary interests.
3. **MINUTES.** To receive and approve the minutes of the meeting held on 4 May 2021 for signature.
4. **DELEGATED DECISIONS.** To note minutes from meetings where delegated decisions have been made by the Clerk.
5. **CHAIRMAN'S ANNOUNCEMENTS.** To receive announcements.
6. **OPEN SESSION.** To adjourn the meeting to enable any members of the public present to address the Council.

Please note there can be no discussion of these items and issues will either be addressed elsewhere on the agenda or be referred to a future meeting of the Parish Council.

7. **YEAR END ACCOUNTS & AUDIT 2020/21.**
 - a. To receive and note the Annual Internal Audit Report.
 - b. To receive the Annual Governance Statement for 2020/21 for review and approval. To sign the approved Statement.
 - c. To receive the Accounting Statements for 2020/21 for review and approval. To sign the approved Statement.
 - d. To receive the balance sheet as at 31 March 2021 for review, approval and signature.

8. **COUNCIL & COMMITTEE MEETINGS.** To ratify the decision to continue to hold virtual meetings and use the delegated authority of the Clerk. To agree to keep the matter under review.
9. **ADJACENT EXCAVATION AND CONSTRUCTION NOTICE.** To ratify the decision to dissent to the works to 32-34 Henwood Green Road and appoint a surveyor.
10. **FIREWORKS DISPLAY.** To ratify decision to appoint a new contractor to undertake the display on 5 November at a cost of £5,000.
11. **COMMITTEE MEMBERSHIP.** To agree Committee membership for Cllr Heather Eastoe-Kirby.
12. **ACCOUNTS FOR PAYMENT.** To note accounts for payment approved under delegated arrangements – June 2021.