

Minutes of the virtual meeting of the Members of Full Council held on Monday 5 July 2021 at 7.15pm. All decisions are made under temporary delegated authority of the Clerk.



Councillors Present:

Cllr K Brooks (C)	Cllr J Pearce
Cllr P Gillan	Cllr C Snow
Cllr H Eastoe-Kirby	Cllr N Stratton
Cllr A Partridge (VC)	Cllr G Trueman (arrived at 7.27pm)

Apologies:

Cllr G Hall	Cllr S Sharp
Cllr L Mills	Cllr M Weaver

Also in attendance:

H Munro (Clerk)	Y Allen (Deputy Clerk)
Borough Cllr D Hayward	Borough Cllr P Roberts

1. **APOLOGIES FOR ABSENCE.** Apologies were received and accepted from Cllrs Hall, Mills, Sharp and Weaver.
2. **DECLARATIONS OF INTEREST.** No-one declared an interest.
3. **CHAIRMAN'S ANNOUNCEMENTS.**
 - Cllr Tom Dawlings is the new leader of Tunbridge Wells Borough Council (TWBC).
 - Four local Parish Councils had offered advice and guidance based on their experience of supporting Speed Watch programmes, and offered to lend us their equipment.
 - A petition had been launched to print car registration numbers on fast food packaging to help with combating litter problems.
 - This was the last meeting before the summer recess and the Chair wished everyone a happy summer holiday.

The meeting was adjourned at 7.27pm.

4. **OPEN SESSION.** A resident spoke about his wish for a new skate park in the Recreation Ground to replace what is there currently. He is prepared to help with fundraising, seeking grants, attending meetings etc., as he feels that it would be a positive step for the whole community of Pembury.

The meeting reconvened at 7.38pm.

5. **CLERK'S REPORT.** Members **noted** the report:

- a. Transient Traveller Site - near Bo-Peep corner. No application has been received to date. An update would be sought from TWBC.
- b. Beech tree at the allotments. The contractor has been appointed and they are applying to Kent County Council (KCC) for a permit to close the road in order to carry out the work.
- c. Change of bank signatory. The Unity and Nationwide have confirmed the change of signatory. NatWest require an approved set of minutes before they will action the change. This will be undertaken now the last Full Council minutes have been approved.

6. **REPORTS OF BOROUGH/COUNTY COUNCILLORS.**

Cllr D Hayward

- He had recently met with the new leader of TWBC.
- He had responded to an online article involving Pembury.
- The next TWBC Full Council meeting would be held on 7 July 2021.
- He told members that Cllr Barrington-King was unwell and everyone sent him best wishes for a speedy recovery.

Cllr Roberts

- He had been in touch with the TWBC officer about the poor service from the refuse collection contractor. There had been some major issues which were now being addressed.
- He had volunteered for several committees.
- He was to meet with the Head of Planning at TWBC.

Cllr Brooks thanked the Borough Councillors for their work.

7. **SKATE PARK.** Members were impressed with the earlier presentation by the resident, but it was acknowledged that funding was a major issue. It was agreed to pass this to the Open Spaces Committee with the involvement of the Youth Council and the resident for further discussion.
8. **YOUTH COUNCIL.** An update on this would be deferred to the September Full Council meeting. The Chair and Vice Chair of the Youth Council would be invited.
9. **COUNCIL MEETINGS.**

- a. It was reported that the Government are likely to lift all restrictions from 19 July 2021. It was agreed that meetings would return to being held face-to-face.
- b. It was agreed that certain precautions should still be taken, including sitting one metre apart and using a well-ventilated room. Due to numbers of people involved, it was acknowledged that the meeting room at the Parish Council office did not have sufficient space for a Full Council meeting and some of the larger Committee meetings and an alternative venue would be booked. Smaller Committee meetings would take place at the Parish Council office meeting room. It was agreed that the hall at the Baptist Church would be booked for the September and October Full Council meetings after which there would be a review.

10. **CLIMATE CHANGE WORKING GROUP.**

- a. Membership of the Working Group. Cllrs Gillan, Eastoe-Kirby, Pearce, Stratton and Trueman were appointed to the Working Group. Councillors not at the meeting would be also asked if they wanted to join the Working Group.
- b. Terms of Reference. The Terms of Reference were agreed and would be formally adopted at the next Full Council meeting.
- c. First Meeting date. The Clerk would circulate some dates and times to members.

11. **FINANCIAL INFORMATION.** A list of accounts for payment was agreed.

12. **RISKS.** There were none.

13. **QUESTIONS FROM COUNCILLORS AND FUTURE AGENDA ITEMS.** There were none.

14. **FUTURE MEETINGS.** 6 September 2021 at 7.15pm at Pembury Baptist Church.

There being no other business, the meeting closed at 8.20pm.

Signed: _____ Date: _____
 Chair _____

Accounts for Payment - July 2021			
Our Ref:	Payee	Description	Total £
ACCOUNTS FOR PAYMENT - PAID PREVIOUSLY			
06/042	Phoenix Fireworks	25% Deposit for Firework display	£ 1,500.00
06/043	Pembury Village Hall	Hall hire for EGM 28/06/2021	£ 16.00
			£ 1,516.00
ACCOUNTS FOR PAYMENT BY BACS - July 2021			
07/044	HMRC	Tax/NIC	£ 2,262.75
07/044	Kent Pension Fund	Pensions	£ 2,238.23
07/045	Capel Cottage Garden Nursery	Floral displays and community gardening	£ 480.85
07/046	Debbie Gillan	Delivery of PVN summer edition	£ 249.20
07/047	Heliocentrix	IT support & Microsoft 365 subs June	£ 179.52
07/048	B&Q	Groundsmen supplies	£ 15.87
07/049	RIP Cleaning Services	Office gutter clean	£ 60.00
07/050	Wise Stonecraft	Grave Digging	£ 400.00
07/051	Alison Eardley	NDP Planning consultant	£ 1,920.00
07/052	KCC	Floral display licence	£ 30.00
			£ 7,836.42
DEBIT CARD - June 2021			
DC 06-01	Colonnade Florist	Flowers	£ 42.99
			£ 42.99
DIRECT DEBITS - June 2021			
DD06/01	Public Works Loan	Loan repayment	£ 2,059.48
DD06/02	Wex	Fuel charges	£ 90.18
DD06/03	Giff gaff	Mobile phone charges	£ 6.00
DD06/04	NEST	Pension payments	£ 69.39
DD06/05	Wex	Fuel charges	£ 1.80
DD06/06	EDF	Electricity depot	£ 147.40
DD06/07	TWBC	Office & depot Business rates	£ 858.00
DD06/08	TWBC	Cemetery Business rates	£ 63.00
DD06/09	EDF	Electricity office	£ 245.00
DD06/10	KCC Commercial	Photocopier	£ 186.41
DD06/11	BT	Telephone & Internet	£ 62.46
DD06/12	Sage	Accounting software	£ 78.00
DD06/13	Wex	Fuel charges	£ 116.17
DD06/14	Sage	Payoll software	£ 14.40
DD06/15	Castle Water	Water charges	£ 50.83
DD06/16	EON	Streetlighting electricity	£ 66.62
DD06/17	O2	Mobile phone charges	£ 68.03
DD06/18	Wex	Groundsmen fuel	£ 112.32
			£ 2,145.83
CONFIDENTIAL SALARIES - June 2021			
CS06/01	Confidential Salaries		£ 7,938.59
			£ 7,938.59
TOTAL EXTERNAL PAYMENTS			£ 17,963.83
Internal Payments - July 2021			
5042	NatWest	Unity	£ 50,000.00
			£ 50,000.00