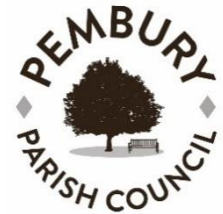


Minutes of the virtual meeting of the Members of the **COMMUNICATIONS & EVENTS COMMITTEE** held on **Monday 28 June 2021** at 8:00pm. All decisions are made under temporary delegated authority of the Clerk



**Councillors Present:**

Cllr L Mills (C)  
Cllr K Brooks  
Cllr P Gillan  
Cllr M Weaver

Cllr S Sharp (VC)  
Cllr H Eastoe Kirby  
Cllr C Snow

**Apologies:**

Cllr G Trueman

**Also in attendance:**

Helen Munro (Clerk)

*Cllr Sharp chaired the meeting in Cllr Mills absence.*

1. **APOLOGIES FOR ABSENCE.** Apologies were received and accepted from Cllrs Trueman.
2. **DECLARATIONS OF INTEREST.** There were none.

*Cllr Mills joined the meeting at 20:02 but due to technical difficulties Cllr Sharp remained in the Chair.*

3. **MINUTES.** The minutes from the meeting on 29 May 2021 were noted. They would be approved at the next formal committee meeting.
4. **CHAIRMAN'S ANNOUNCEMENTS.** The Committee members were thanked for delaying the start time of the meeting. Cllr Eastoe-Kirby was welcomed back.
5. **CLERK'S REPORT.**
  - a. PPC Communications. Cllr Weaver was unable to get further clarification.
  - b. Community Grants. Advertising has begun with a deadline of 12 July. This will be discussed further at the Finance & HR Committee meeting on 19 July.

*Cllr Mills chaired the meeting from 20:09.*

6. **PEMBURY VILLAGE NEWS.**

- a. To review previous edition. It had been well received.
- b. To discuss content of the autumn edition. Various suggestions were put forward as follows:
  - Cllr Gillan would write profiles of interesting residents for use in the next and future editions.
  - Cllr Partridge would be asked if she would continue to write the recipe selection.
  - An article about a young resident who recently raised money for charity.
  - An article about the resident who has submitted their portfolio to the Royal Academy of Art.
  - A Youth Council section.
  - Details of Firework Display and Remembrance Service.
  - The Christmas edition cover competition. Entries would be accepted from primary school age children or under. Cllr Gillan would judge the competition.
  - The centre pages would be either the Youth Council or Pembury in Bloom photographs.
  - Pembury Players pantomime.
  - Update on the proposed extension at St Peters Upper church.
  - Request for additional volunteers to deliver the PVN.
- c. To consider delivery of the autumn edition. Due to continuing uncertainties, it was agreed to continue having the newsletter delivered. However, volunteers would be notified that they would begin deliveries for the Christmas edition. A request for additional volunteers would be made if required.
- d. To consider who is asked to proofread. It was agreed that all committee members would proofread. Each would be allocated a different section. The schedule for each edition would be shared with the committee.

7. **EVENTS & COMPETITIONS.** The following events were discussed:

- a. Picnic on the Green. It was agreed that the event would be held on the Village Green. Two bands were being approached but any booking would be subject to there being no restrictions at the time of the event. It was agreed that there could be some stalls including the Youth Council, a sweet stall run by a local youth organisation and St Peter's Church sharing information about their church extension. Only the Parish Council could collect donations.

*Cllr Gillan left the meeting at 20:51*

- b. Scarecrow competition. It was agreed that the theme would be "Heroes". Committee members would run the competition. Cllr Mills agreed to create the initial list of organisations to be approached which would be shared with other Committee Members.
- c. Pembury in Bloom. It was agreed that all Councillors would be allocated an area and asked to nominate up to 3 front gardens each. Photos would be shared through a WhatsApp group and a final 6 to 8 photos selected. Permission to publish the photograph of residents' front garden in the PVN would be sought. The final entrants would all be invited to the "Thank you" tea.
- d. 'Thank you' tea for volunteers. A list of invitees would be collated. It was agreed that the Village Hall should be booked rather than the pavilion to allow better social distancing. A glass of prosecco would be offered to attendees and sponsorship would be sought. Home-made and shop bought cakes would be provided.

*Cllr Eastoe-Kirby left the meeting at 21:23*

- e. Firework Display. A new contractor had been booked and a 25% deposit paid. If new restrictions were imposed affecting the event, then the deposit would be rolled over to 2022. No alcohol would be more prominent in advertising.
  - f. Remembrance Sunday Parade. It was agreed that the uniformed groups be asked about their views on the location of the parade.
  - g. Christmas Light Switch On and Carols event. The primary school would be invited to sing carols at the event. Start time would be 6pm. Sponsorship for mince pies and mulled wine would be sought.
  - h. Father Christmas and his Sleigh. This would be added to the next agenda to discuss whether any local charitable groups could visit Pembury.
  - i. Queen's Platinum Jubilee tea / street party. Following a request from a resident, it was agreed that this be explored further. HOPE Churches Together would be approached to discuss working together on the project.
8. **YOUTH COUNCIL**. An update was reported. The Youth Council Chair and Vice-Chair had been invited to attend the Full Council meeting on 5 July to introduce themselves.

9. **QUESTIONS FROM COUNCILLORS OR AGENDA ITEMS FOR FUTURE MEETINGS.** There were none.
10. **MEETING DATES.** 27 September 2021 at 7.30pm.

There being no other business, the meeting closed at 9:44pm.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_  
Chairman