



To all Members of the Communication & Events Committee

You are hereby summoned to attend a meeting of the **Communication & Events Committee** at the Parish Council Offices, Lower Green Road Recreation Ground, Lower Green Road, Pembury TN2 4DZ on **Monday 27 September 2021** at **7.30pm**.

H Munro

Helen Munro
Parish Clerk

Date of Issue: 21 September 2021

Members of the Public and Press are welcome to attend

During the Coronavirus pandemic and the subsequent recovery, we will continue to request that all attendees wear face masks or shields until seated, unless exempt.

In the interests of keeping everyone safe it is strongly recommended that all attendees undertake a lateral flow test on the day of the meeting.

Hand sanitiser will be provided on entry. The meeting room will be well ventilated, please ensure if attending, that you wear appropriate clothing. Public attendance will be limited to 3 attendees to allow for the continuance of social distancing.

**Please contact Helen Munro, Clerk, to reserve a seat:
clerk@pemburyparishcouncil.gov.uk or 01892-870382.**

A G E N D A

1. **APOLOGIES FOR ABSENCE.** To receive and note apologies for absence.
2. **DECLARATIONS OF INTEREST.** To receive declarations of pecuniary and non-pecuniary interests.
3. **MINUTES.** To approve the minutes of the meeting held on 29 March 2021 for signature.
4. **MINUTES FROM CONSULTATION MEETINGS.** To approve the minutes from the consultation meeting on 28 June 2021.
5. **CHAIRMAN'S ANNOUNCEMENTS.** To receive announcements.
6. **CLERK'S REPORT.** To receive report and update on previous actions.
7. **PEMBURY VILLAGE NEWS.**
 - a. To review previous edition.
 - b. To discuss content of winter edition.

8. **EVENTS & COMPETITIONS HELD TO DATE IN 2021.** To review 2021 events and competitions held.
 - a. Pembury in Bloom.
 - b. Picnic on the Green.
 - c. Scarecrow Competition.
9. **FUTURE LOCATION OF PICNIC ON THE GREEN.** To receive request from the Open Spaces Committee to consider holding the event in the Recreation Ground.
10. **FUTURE EVENTS 2021.** To receive updates on forthcoming events and any action required.
 - a. Community Litter Pick (organised through Open Spaces Committee) – 2 October 2021
 - b. Volunteers “Thank You” tea – 16 October 2021
 - c. Fireworks Display – 5 November 2021
 - d. Remembrance Day Parade and Service – 14 November 2021
 - e. Christmas Light Switch on and Carols event – 3 December 2021.
11. **FIREWORK COLLECTION 2021.** To consider request from the Open Spaces Committee to use donations from the Firework Display towards the Skate Park project for approval from Full Council.
12. **EVENTS & COMPETITIONS 2022.**
 - a. To agree which events and competitions to hold in 2022.
 - b. To agree dates of events.
 - c. To agree volunteers to help organise and run events.
13. **YOUTH COUNCIL.** To receive update and consider the next steps.
14. **BUDGET 2022-23.** To consider a wish list of projects for recommendation to Full Council.
15. **QUESTIONS FROM COUNCILLORS OR AGENDA ITEMS FOR FUTURE MEETINGS.** For information only.
16. **NEXT MEETING DATE.** 17 January 2022 at 7:30pm.