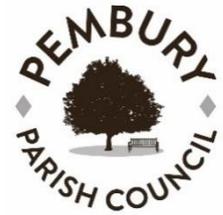


Minutes of the **COMMUNICATIONS & EVENTS COMMITTEE** meeting held on **Monday 27 September 2021** at 7.30pm at the Parish Council offices.



Councillors Present:

Cllr L Mills (C)
Cllr K Brooks

Cllr S Sharp (VC)
Cllr H Eastoe-Kirby

Apologies:

Cllr C Snow

Also in attendance:

Helen Munro (Clerk)

Yvette Allen (Deputy Clerk)

1. **APOLOGIES FOR ABSENCE.** Apologies were received and accepted from Cllr Snow. Cllrs Gillan and Weaver were not in attendance.
2. **DECLARATIONS OF INTEREST.** There were none.
3. **MINUTES.** It was **RESOLVED** to approve the minutes of the meeting held on 29 March 2021.
4. **MINUTES.** It was **RESOLVED** to approve the minutes of the consultation meeting held on 28 June 2021.
5. **CHAIRMAN'S ANNOUNCEMENTS.** There were none.
6. **CLERK'S REPORT.** Actions from previous meetings had been completed.
7. **PEMBURY VILLAGE NEWS.**
 - a. To review previous edition. It had been well received.
 - b. To discuss content of the winter edition. Various suggestions were put forward as follows:
 - Update on the Community Grants
 - Article about the Litter Pick event
 - Photographs from the Firework event to feature on the middle pages
 - An update on how much money was raised at the Picnic on the Green
 - Pictures from the Volunteer's thank you tea
 - Article and photographs from the MacMillan coffee morning
 - Pembury People – ask Cllrs Gillan and Mills
 - An article introducing the Community Warden

- Neighbourhood Development Plan survey results
 - Cllrs to take photographs of pumpkins displayed in Pembury
 - An article about wreath-making
8. **EVENTS & COMPETITIONS HELD TO DATE IN 2021.** Members reviewed the events and competitions already held this year and it was **RESOLVED** to recommend the following to Full Council:
- a. Pembury in Bloom – do not hold this competition.
 - b. Picnic on the Green – this had been very well attended. The Committee would like to make this a bigger event in future years
 - c. Scarecrow Competition – do not hold this competition.
9. **FUTURE LOCATION OF PICNIC ON THE GREEN.** Members considered a request from the Open Spaces Committee to relocate the event. The Committee **RESOLVED** to recommend to Full Council that the event is held in the Recreation Ground in future as it would like to make this a much bigger event with more music, food stalls, beer tent etc.
10. **FUTURE EVENTS 2021.** Updates were received on the following events:
- a. Community Litter Pick (organised through Open Spaces Committee) – 2 October 2021 – noted.
 - b. Volunteers “Thank You” tea – 16 October 2021. Councillors would be asked to provide home-made cakes.
 - c. Fireworks Display – 5 November 2021. Arrangements were in hand. It was suggested that the sound company be asked to play ‘Marvel’ themed music and children be asked to come dressed up as ‘Marvel’ characters.
 - d. Remembrance Day Parade and Service – 14 November 2021. Arrangements were in hand and a meeting would be arranged shortly to discuss details with the vicar and a representative from the uniformed organisations.
 - e. Christmas Light Switch on and Carols event – 3 December 2021. Various suggestions were made which would be followed up.
11. **FIREWORK COLLECTION 2021.** Members considered a request from the Open Spaces Committee to use donations from the Firework Display towards the Skate Park project. The Committee **RESOLVED** to recommend that the Parish Council should not specify where donations would go and would like to recommend to Full Council that any money collected go towards various projects. A list of projects under consideration to be published on the website.

12. **EVENTS & COMPETITIONS 2022.**
- a. Members discussed which events and competitions to hold in 2022. It was **RESOLVED** to go ahead with a Litter Pick, Picnic in the Park, Fireworks, Remembrance Day and a Christmas Light Switch on. The Volunteers 'Thank you' tea would be moved to early 2023.
- b. The following were agreed:
- A recommendation to hold the Litter Pick in the spring
 - Picnic in the Park to be held the first Saturday in July 2022.
- c. Councillors would be asked to volunteer for specific roles for different events with the main one being the Picnic in the Park.
13. **YOUTH COUNCIL.** Several attempts had been made to contact the Youth Council members with no success. A formal letter would be sent telling them that the Youth Council would disband if no progress is made.
14. **BUDGET 2022-23.** The Picnic in the Park was to be a much bigger event and more resources would be needed as it was planned to have an extra band, more toilets and security.
15. **QUESTIONS FROM COUNCILLORS OR AGENDA ITEMS FOR FUTURE MEETINGS.** There were none.
16. **MEETING DATES.** 17 January 2022 at 7.30pm at the Parish Office meeting room.

There being no other business, the meeting closed at 8.58pm.

Signed: _____ Date: _____
Chairman