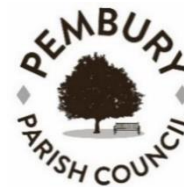


Minutes of the Full Council meeting held at Pembury Baptist Church, Romford Road, on **Monday 10 January 2022** at 7.00pm.



Councillors Present at Pembury Baptist Church:

Cllr K Brooks (C)
Cllr P Gillan
Cllr L Mills
Cllr J Pearce

Cllr D Reilly
Cllr C Snow
Cllr N Stratton
Cllr M Weaver

Apologies

Cllr G Hall

Also in attendance:

Y Allen (Deputy Clerk)

C21/108. **APOLOGIES FOR ABSENCE.** Apologies were received and accepted from Cllr Hall.

C21/109. **DECLARATIONS OF INTEREST.** There were none.

C21/110. **MINUTES.** It was **RESOLVED** that the minutes of 6 December 2021 be approved and signed as an accurate record.

C21/111. **CONSULTATION MEETINGS.** It was **RESOLVED** to approve the minutes from the Planning & Highways meeting held on Monday 13 December 2021 where delegated decisions had been made by the Clerk in consultation with Councillors.

C21/112. **OPEN SESSION.** No-one was present.

C21/113. **CO-OPTION OF COUNCILLOR.**

- a. It was **RESOLVED** to co-opt Jon Webster on to the Parish Council.
- b. It was **RESOLVED** that he join the Planning & Highways Committee Cllr Brooks would step down from the Planning & Highways Committee.
- c. Cllr Hall to act as a mentor to Cllr Webster.

C21/114. **TENNIS COACHING APPLICATIONS.**

- a. It was **RESOLVED** to appoint JS Coaching to carry out tennis coaching on the courts in Pembury for the next three years.
- b. It was **RESOLVED** to agree to extend the permitted coaching hours to 1pm on Saturdays.

C21/115. **VICE CHAIR.** It was **RESOLVED** to appoint Cllr Stratton as the new Vice Chair.

C21/116. **FINANCIAL INFORMATION.**

- a. The accounts for payment for December 2021 of £30,551.87 were approved by **RESOLUTION**. This was included at Appendix 1.
- b. It was **RESOLVED** to dispose of the Speed Camera as it was obsolete.
- c. It was **RESOLVED** to appoint Cllr Snow as a new bank signatory.

C21/117. **COUNCIL MEETINGS.**

- a. It was **RESOLVED** to delegate whether future Council and Committee meetings would be held face-to-face, virtually or as a hybrid to the Clerk in consultation with Councillors.
- b. It was **RESOLVED** to reconvene the meeting at 8pm on Zoom and delegate the remaining decisions to the Clerk in consultation with Councillors.

There being no other business, the meeting closed at 7:19pm.

Signed: _____ Date: _____
Chair

APPENDIX 1
Accounts for Payment
January 2022

Pembury Parish Council			
Accounts for Payment - January 2022			
Our Ref:	Payee	Description	Total £
ACCOUNTS FOR PAYMENT - PAID PREVIOUSLY			
01/131	Mant Leisure	Table Tennis Tables	£ 6,792.00
			£ 6,792.00
ACCOUNTS FOR PAYMENT BY BACS - January 2022			
01/132	HMRC	Tax/NIC	£ 2,376.26
01/133	Kent Pension Fund	Pensions	£ 2,275.32
01/134	Alison Eardley	NDP Consultant	£ 6,120.00
01/135	KCC	Permit for Christmas Lights	£ 30.00
01/136	SKF Contractors	Remembrance Day stewards	£ 360.00
01/137	SJ Osborne & sons	Office door lock repair / padlock x2	£ 181.10
01/138	Screwfix (Trade UK)	Groundsmen tools	£ 127.41
01/139	Wise Stonecraft	Grave digging	£ 700.00
01/140	Heliocentrix	IT Support / outlook accounts	£ 172.32
01/141	New Dreams	Office cleaning - December	£ 30.00
01/142	Penumbra Blinds	Office blind	£ 175.20
			£ 12,547.61
DEBIT CARD - December 2021			
DC 12/01	Amazon	Fairy lights - Christmas Carols	£ 40.76
DC 12/02	Tescos	Mulled wine - Christmas Carols	£ 25.00
DC 12/03	Amazon	Face masks	£ 10.99
DC 12/04	Post office	Postage	£ 33.00
DC 12/05	Amazon	Snap frame (car park sign) / phone case	£ 25.48
DC 12/06	Grosvenor Garage	Truck service / MOT	£ 169.12
			£ 304.35
DIRECT DEBITS - December 2021			
DD 12/01	Public works loan	Loan repayment	£ 2,059.48
DD 12/02	Wex	Fuel charges	£ 21.60
DD 12/03	EDF	Electricity Depot	£ 98.57
DD 12/04	Giff gaff	Mobile phone charges	£ 6.00
DD 12/05	EDF	Electricity Office	£ 260.19
DD 12/06	TWBC	Office & depot Business rates	£ 858.00
DD 12/07	TWBC	Cemetery Business rates	£ 63.00
DD 12/08	BT	Telephone & Internet	£ 63.05
DD 12/09	Sage	Accounting software	£ 78.00
DD 12/10	Wex	Fuel charges	£ 51.82
DD 12/11	Sage	Payoll software	£ 14.40
DD 12/12	Npower	Streetlighting electricity	£ 74.10
DD 12/13	KCC	Photocopier	£ 172.39
DD 12/14	O2	Mobile phone charges	£ 60.77
			£ 3,881.37
CONFIDENTIAL SALARIES - December 2021			
CS 12/01	Confidential Salaries		£ 7,026.54
			£ 7,026.54
TOTAL EXTERNAL PAYMENTS			£ 30,551.87