



Notes of the informal virtual meeting of **Members of the COMMUNICATIONS & EVENTS COMMITTEE** held on **Monday 17 January 2022** at **7.30pm**. All decisions are made under the delegated authority of the Clerk.

Councillors Present:

Cllr L Mills (C)

Cllr K Brooks

Cllr P Gillan

Cllr C Snow

Also in attendance:

Helen Munro (Clerk)

Yvette Allen (Deputy Clerk)

1. **APOLOGIES FOR ABSENCE.** Cllr Weaver was not in attendance.
2. **DECLARATIONS OF INTEREST.** There were none.
3. **CHAIRMAN'S ANNOUNCEMENTS.** There were none.
4. **CLERK'S REPORT.** The new Chair of the Youth Council had been in touch and had asked for some guidance.
5. **PEMBURY VILLAGE NEWS.**
 - a. To review previous edition. It had been well received. A query was raised about the quality of a couple of the adverts.
 - b. To discuss content of the spring edition. Various suggestions were put forward as follows:
 - A history of the Convenience Store in Henwood Green Road.
 - The Annual Report to be the middle four pages
 - An article about the new doctor who had recently joined the Waterfield House practice
 - Introduction of two new Councillors
 - Re-introduce the Village Diary
 - An article on memorial benches
 - c. The Annual Report would follow the same format as previous years.
 - d. It was noted that permission had been given to allow content from previous PVNs to be used in a History of Pembury book being written by two Pembury residents.
6. **EVENTS DATES FOR 2022.** The following were agreed:

- a. Litter picking event – 2 April 2022 but this would depend on the availability of Rapid Relief Team
 - b. Picnic in the Park – Sunday 5 June 2022 and this would be combined with a Queen’s Jubilee event.
 - c. Fireworks – Friday 4 November 2022
 - d. Remembrance Service – Sunday 13 November 2022
 - e. Carols on the Green – Friday 2 December 2022
7. **FIREWORK DISPLAY.** The same firework provider as in 2021 to be booked. It was noted that to confirm the booking, a deposit of 25% is to be paid shortly.

Further discussions would be held about whether there was a need for the Sound System contractor.

8. **REMEMBRANCE SERVICE.** Following comments from residents about the Remembrance Sunday service in 2021, it was agreed that Cllr Gillan would liaise with the vicar to discuss setting up a Working Group including people from the uniformed organisations to assist with the arrangements in future. The suggestion is that the service is more inclusive and more patriotic.
9. **PICNIC IN THE PARK.** This is to be combined with a Queen’s Jubilee event and is to be held on Sunday 5 June 2022 in the Recreation Ground. The Clerk is to put together a report on the suggested format with a revised budget and this would go to Full Council on 7 February 2022 for agreement.
10. **QUEEN’S PLATINUM JUBILEE.** See item above.
11. **CAROLS ON THE GREEN EVENT.** The suggestion was made to use the donations of £85.72 received at the event in 2021 to purchase equipment for future events.
12. **CHRISTMAS MARKET.** A request to hold a Christmas Market on the village green or recreation ground had been received. Any decision on this would be deferred until further information had been received.
13. **YOUTH COUNCIL.** Cllr Mills to contact the Chair of the Youth Council to discuss its future.
14. **QUESTIONS FROM COUNCILLORS OR AGENDA ITEMS FOR FUTURE MEETINGS.** There were none.
15. **MEETING DATES.** 28 March 2022 at 7.30pm. Venue to be confirmed.

There being no other business, the meeting closed at 9.25pm