



To all Members of the Communication & Events Committee

You are hereby summoned to attend a meeting of the Communication & Events Committee at the Parish Council Offices, Lower Green Road Recreation Ground, Lower Green Road, Pembury TN2 4DZ on **Monday 28 March 2022 at 7:30pm.**

Helen Munro

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Parish Clerk

Date of Issue: Tuesday 22 March 2022

Members of the Public and Press are welcome to attend

Please note that the proceedings of this meeting may be recorded in line with regulations set out in the Openness of Local Government Bodies Regulations 2014. A copy the Council's procedure for the recording of meetings is available by request. Members of the public addressing the Council but not wishing to be recorded should put this request to the Clerk at the earliest opportunity.

A G E N D A

1. **APOLOGIES FOR ABSENCE.** To receive and note apologies for absence.
2. **DECLARATIONS OF INTEREST.** To receive declarations of pecuniary and non-pecuniary interests.
3. **MINUTES.** To receive and approve the minutes of the meeting held on 27 September 2021 for signature.
4. **NOTES FROM CONSULTATION MEETINGS.** To approve the notes of the meeting held on 17 January 2022.
5. **CHAIRMAN'S ANNOUNCEMENTS.** To receive announcements.
6. **CLERK'S REPORT.** To receive report and update on previous actions.
7. **OPEN SESSION.** To adjourn the meeting to enable any members of the public present to address the Council.
Please note there can be no discussion of these items and issues will either be addressed elsewhere on the agenda or be referred to a future meeting of the Parish Council.
8. **PEMBURY VILLAGE NEWS.**
 - a. To review previous edition.
 - b. To consider content of next edition.
9. **EVENTS AND COMPETITIONS.** To receive updates on events and competitions for 2022.
 - a. Litter pick - 2 April 2022
 - b. Platinum Jubilee Picnic in the Park - 5 June 2022

- c. Fireworks - 4 November 2022
- d. Remembrance Sunday - 13 November 2022
- e. Carols on the Green - 2 December 2022

10. **YOUTH COUNCIL.** To receive update and consider next steps.
11. **DESIGN SUBSCRIPTION.** To consider subscribing to Canva Pro for £99.99 including VAT per annum.
12. **CORRESPONDANCE.** To note email from resident regarding future Christmas lighting.
13. **RISKS.** To consider any new risks affecting the Council and actions required.
14. **QUESTIONS FROM COUNCILLORS OR AGENDA ITEMS FOR FUTURE MEETINGS.** For information only.
15. **NEXT MEETING DATE.** 28 June 2022 at 7.30pm in the Parish Office