

To all Members of the Communication & Events Committee

Cllrs Brooks, Mills, Weaver



You are hereby summoned to attend a meeting of the Communication & Events Committee at the Parish Council Offices, Lower Green Road Recreation Ground, Lower Green Road, Pembury TN2 4DZ on **Monday 27 June 2022 at 7:30pm.**

HManro

Helen Munro - Parish Clerk

Date of Issue: Tuesday 21 June 2022

Members of the Public and Press are welcome to attend

Please note that the proceedings of this meeting may be recorded in line with regulations set out in the Openness of Local Government Bodies Regulations 2014. A copy the Council's procedure for the recording of meetings is available by request. Members of the public addressing the Council but not wishing to be recorded should put this request to the Clerk at the earliest opportunity.

A G E N D A

1. **APOLOGIES FOR ABSENCE.** To receive and note apologies for absence.
2. **DECLARATIONS OF INTEREST.** To receive declarations of pecuniary and non-pecuniary interests.

The disclosure must include the nature of the interest. If you become aware, during the course of a meeting, of an interest that has not been disclosed under this item, you must immediately disclose it. You may remain in the meeting and take part fully in discussion and voting unless the interest is prejudicial. A personal interest is prejudicial if a member of the public with knowledge of the relevant facts would reasonably regard it as so significant that it is likely to prejudice your judgement of the public interest and it relates to a financial or regulatory matter.
3. **MINUTES.** To receive and approve the minutes of the meeting held on 28 March 2022 for signature.
4. **CHAIRMAN'S ANNOUNCEMENTS.** To receive announcements.
5. **CLERK'S REPORT.** To receive report and update on previous actions.
6. **OPEN SESSION.** To adjourn the meeting to enable any members of the public present to address the Council.

To allow Members of the public residing or working within the Council's boundary an opportunity to make representations or put questions to the Council for a maximum of 3 minutes per person. This item of business to last no more than 10 minutes as per the Council's Standing Orders. Please note there can be no discussion of these items and issues will either be addressed elsewhere on the agenda or be referred to a future meeting of the Committee. For further information please see [our website](#).
7. **PEMBURY VILLAGE NEWS.**
 - a. To review previous edition.
 - b. To consider content of next edition.

- c. To consider request for Pembury Society advert and make recommendation to Full Council.

8. **EVENTS.**

- a. To consider a community event working group.
- b. To consider purchase of P.A. System for various events.
- c. To receive feedback from Platinum Jubilee Picnic in the Park - 5 June 2022.
- d. To receive updates and agree actions on remaining events for 2022:
 - i. Fireworks - 4 November 2022
 - ii. Remembrance Sunday - 13 November 2022
 - iii. Carols on the Green - 2 December 2022

9. **BEACON.** To consider suggestion for a Beacon on the Village Green.

10. **YOUTH COUNCIL.** To receive update and consider next steps.

11. **RISKS.**

- a. To receive any new event risk assessments for review.
- b. To consider any new risks affecting the Council and actions required.

12. **QUESTIONS FROM COUNCILLORS OR AGENDA ITEMS FOR FUTURE MEETINGS.** For information only.

13. **NEXT MEETING DATE.** 26 September 2022 at 7.30pm in the Parish Office