



To all Members of Pembury Parish Council

Cllrs Brooks, Gillan, Hall, Mills, Reilly, Snow, Stratton, Weaver & Webster

You are hereby summoned to attend the Meeting of **Pembury Parish Council** on **Monday 4 July 2022** at **7:30pm** at the Pembury Baptist Church Hall, Romford Road, Pembury.

#Munro

Helen Munro

Parish Clerk

Date of Issue: 28 June 2022

Members of the Public and Press are welcome to attend

Please do not attend if you test positive or have any covid symptoms.

Please note that the proceedings of this meeting may be recorded in line with regulations set out in the Openness of Local Government Bodies Regulations 2014. A copy the Council's procedure for the recording of meetings is available by request. Members of the public addressing the Council but not wishing to be recorded should put this request to the Clerk at the earliest opportunity.

A G E N D A

1. **APOLOGIES FOR ABSENCE.** To receive and note apologies for absence.
2. **DECLARATIONS OF INTEREST.** To receive declarations of pecuniary and non-pecuniary interests.

The disclosure must include the nature of the interest. If you become aware, during the course of a meeting, of an interest that has not been disclosed under this item, you must immediately disclose it. You may remain in the meeting and take part fully in discussion and voting unless the interest is prejudicial. A personal interest is prejudicial if a member of the public with knowledge of the relevant facts would reasonably regard it as so significant that it is likely to prejudice your judgement of the public interest and it relates to a financial or regulatory matter.

3. **CHAIR'S ANNOUNCEMENTS.** To receive announcements.
4. **OPEN SESSION.** To adjourn the meeting to enable any members of the public present to address the Council.

To allow Members of the public residing or working within the Council's boundary an opportunity to make representations or put questions to the Council for a maximum of 3 minutes per person. This item of business to last no more than 10 minutes as per the Council's Standing Orders. Please note there can be no discussion of these items and issues will either be addressed elsewhere on the agenda or be referred to a future meeting of the Committee. For further information please see [our website](#)

5. **MINUTES.** To receive and approve the minutes of the meeting held on 6 June 2022 for signature.
6. **CONSULTATION NOTES.** To note draft notes from consultation meetings:
 - a. Planning & Highways Committee – 20 June 2022

7. **CLERK'S REPORT.** To receive report and update on previous actions, on-going projects and any urgent actions taken.
8. **REPORTS OF COUNTY & BOROUGH COUNCILLORS'.** To receive questions and reports.
9. **EXTERNAL BODIES.** To receive and note any reports from representatives of External Bodies or other meetings attended.
10. **COMMUNICATION & EVENTS COMMITTEE.** To consider reply regarding advertising space for the Pembury Society history book and agree actions.
11. **PLANNING APPLICATION.** To consider response to Tunbridge Wells Borough Council for the following planning application:
 - a. **22/01711/FULL** - 10 Greenleas – First floor side extension
12. **EXAMINATION OF LOCAL PLAN.** To receive verbal report on the examination for Pembury and agree any further actions required.
13. **STRATEGIC REVIEW.** To note update from review and consider any actions required
14. **FINANCIAL INFORMATION.**
 - a. To receive and approve the Accounts for Payment.
 - b. To note work to strengthen the Financial Regulations to ensure the appropriate professional advice is taken before the sale of Parish Council property, or interest in any property, is to be carried out by the Finance & HR Committee.
 - c. To approve delegation of August payments to the Clerk to be noted at the September Full Council meeting.
 - d. To approved delegation of August planning applications to the Clerk if required in consultation with the Planning & Highways Committee members.
15. **RISKS.** To consider any new risks affecting the Council and actions required.
16. **QUESTIONS FROM COUNCILLORS AND FUTURE AGENDA ITEMS.** For information only.
17. **FUTURE MEETINGS.** Monday 5 September 2022 at 7:15pm at Pembury Baptist Church Hall.

Pursuant to Section 1(2) of the Public Bodies (Admission to meetings) Act 1960 the public and press will be excluded from the meeting for the next items of business on the grounds that it will involve the likely disclosure of exempt information.

18. **ENFORCEMENT ACTION - FELLING OF TREES.** To receive verbal report and agree actions.