

**To all Members of the Open Spaces Committee**

*Cllrs Brooks, Gillan, Snow, Weaver & Webster*



You are hereby summoned to attend a meeting of the **OPEN SPACES COMMITTEE** at the Parish Office, Lower Green Recreation Ground, Pembury TN2 4DZ on **Monday 11 July 2022** at **3.00pm**.

*H Munro*

Helen Munro

Parish Clerk

Date of Issue: 5 July 2022

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**Members of the Public and Press are welcome to attend**

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**A G E N D A**

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1. **APOLOGIES FOR ABSENCE.** To receive and note apologies for absence.
2. **DECLARATIONS OF INTEREST.** To receive declarations of pecuniary and non-pecuniary interests.  
  
*The disclosure must include the nature of the interest. If you become aware, during the course of a meeting, of an interest that has not been disclosed under this item, you must immediately disclose it. You may remain in the meeting and take part fully in discussion and voting unless the interest is prejudicial. A personal interest is prejudicial if a member of the public with knowledge of the relevant facts would reasonably regard it as so significant that it is likely to prejudice your judgement of the public interest and it relates to a financial or regulatory matter.*
3. **MINUTES.** To approve minutes from the committee meetings on 28 February 2022 for approval and signature.
4. **CHAIRMAN'S ANNOUNCEMENTS.** To receive announcements.
5. **CLERK'S REPORT.** To receive report and update on previous actions.
6. **OPEN SESSION.** To adjourn the meeting to enable any members of the public present to address the Council.  
  
*To allow Members of the public residing or working within the Council's boundary an opportunity to make representations or put questions to the Council for a maximum of 3 minutes per person. This item of business to last no more than 10 minutes as per the Council's Standing Orders. Please note there can be no discussion of these items and issues will either be addressed elsewhere on the agenda or be referred to a future meeting of the Committee. For further information please see [our website](#).*
7. **ALLOTMENTS.** To consider options to develop communications with allotment tenants.
8. **TENNIS COACHING – REVIEW.** To agree review of tennis coaching.
9. **NEW DOG WASTE BIN.** To receive update, consider location of new bin and discuss alternative options available.

10. **TREES.** To consider quotes for approval:
  - a. Visual tree assessments for the Old Coach Road.
  - b. Visual tree assessments for all other sites.
  - c. Urgent work to trees in various locations.
  
11. **GENERAL OPEN SPACES.**
  - a. To review missing / damaged bollards in the Coppice and consider future actions
  - b. To consider alternative options to herbicide weed spray treatments on Parish Council owned land.
  - c. To consider options for the management of Lower Green Cemetery.
  - d. To consider a plaque to go alongside the war memorial plaques at Pembury School.
  - e. To note that Cricket Club grass is no longer cut by the Parish Council.
  
12. **WAR MEMORIAL.** To consider options for edging area exposed by removal of the box hedging.
  
13. **SECTION 106.** To consider improvements required to sports facilities in Pembury and agree next steps.
  
14. **RISKS.** To consider any new risks affecting the Council and actions required.
  
15. **QUESTIONS FROM COUNCILLORS OR AGENDA ITEMS FOR FUTURE MEETINGS.** For information only.
  
16. **MEETING DATES.** 12 September 2022 at 3pm – Budget meeting – Parish Office Meeting Room.