

To all Members of the Open Spaces Committee

Cllrs Birch, Brooks, Gillan, Snow, Weaver & Webster



You are hereby summoned to attend a meeting of the **OPEN SPACES COMMITTEE** at the Parish Office, Lower Green Recreation Ground, Pembury, TN2 4DZ on **Monday 19 December 2022 at 3:00pm.**

*H*Munro

Helen Munro

Parish Clerk

Date of Issue: 13 December 2022

Members of the Public and Press are welcome to attend

A G E N D A

1. **APOLOGIES FOR ABSENCE.** To receive and note apologies for absence.
2. **DECLARATIONS OF INTEREST.** To receive declarations of pecuniary and non-pecuniary interests.

The disclosure must include the nature of the interest. If you become aware, during the course of a meeting, of an interest that has not been disclosed under this item, you must immediately disclose it. You may remain in the meeting and take part fully in discussion and voting unless the interest is prejudicial. A personal interest is prejudicial if a member of the public with knowledge of the relevant facts would reasonably regard it as so significant that it is likely to prejudice your judgement of the public interest and it relates to a financial or regulatory matter.
3. **MINUTES.** To approve minutes from the committee meeting on 10 October 2022 for approval and signature.
4. **CHAIRMAN'S ANNOUNCEMENTS.** To receive announcements.
5. **CLERK'S REPORT.** To receive report and update on previous actions.
6. **OPEN SESSION.** To adjourn the meeting to enable any members of the public present to address the Council.

To allow Members of the public residing or working within the Council's boundary an opportunity to make representations or put questions to the Council for a maximum of 3 minutes per person. This item of business to last no more than 10 minutes as per the Council's Standing Orders. Please note there can be no discussion of these items and issues will either be addressed elsewhere on the agenda or be referred to a future meeting of the Committee. For further information please see [our website](#).

7. **ALLOTMENTS**
 - a. To receive feedback from the informal meeting with allotment tenants.
 - b. To receive advice and costs for more allotment taps in the middle of the site.

8. **TENNIS COURTS.**
 - a. To receive report and quotes for amended specification to tennis court refurbishment for approval.
 - b. To receive recommendation for timing of the works.
 - c. To receive request for tennis court lighting.

9. **NEW DOG WASTE BIN.**
 - a. To receive update on consultation with residents.
 - b. To receive suggestions for alternative locations.

10. **DOGS ON LEADS.** To consider request to enforce dogs on leads in Lower Green Recreation Ground.

11. **COMMEMORATIVE OAK TREE.**
 - a. To agree date for planting event.
 - b. To consider process for the plaque poetry competition.

12. **APPLE TREE AVENUE.** To receive update.

13. **WAR MEMORIAL.** To discuss cleaning.

14. **COMMUNITY GARDENING.** To discuss.

15. **RISKS.** To consider any new risks affecting the Council and actions required.

16. **QUESTIONS FROM COUNCILLORS OR AGENDA ITEMS FOR FUTURE MEETINGS.** For information only.

17. **MEETING DATES.** 27 February 2023 at 3pm – Parish Office Meeting Room.