

To all Members of the Planning & Highways Committee

Cllrs Hall, Gillan, Stratton, Gautam, Reilly and Webster



You are hereby summoned to attend a meeting of the Planning & Highways Committee at the Parish Office, Lower Green Recreation Ground, Pembury TN2 4DZ on **23 January 2023** at 3.30pm.

H Munro

Helen Munro
Parish Clerk

Date of Issue: 17 January 2023

Members of the Public and Press are welcome to attend

A G E N D A

1. **APOLOGIES FOR ABSENCE.** To receive and note apologies for absence.
2. **DECLARATIONS OF INTEREST.** To receive declarations of pecuniary and non-pecuniary interests.

The disclosure must include the nature of the interest. If you become aware, during the course of a meeting, of an interest that has not been disclosed under this item, you must immediately disclose it. You may remain in the meeting and take part fully in discussion and voting unless the interest is prejudicial. A personal interest is prejudicial if a member of the public with knowledge of the relevant facts would reasonably regard it as so significant that it is likely to prejudice your judgement of the public interest and it relates to a financial or regulatory matter.
3. **MINUTES.** To receive and approve the minutes of the meeting held on 14 November 2022 and to note report from the consultation meeting held on 12 December 2022.
4. **RECOMMENDATIONS MADE AT CONSULTATION MEETING HELD ON 12 DECEMBER 2022.** To ratify planning application comments submitted to Tunbridge Wells Borough Council.
5. **CHAIRMAN'S ANNOUNCEMENTS.** To receive announcements.
6. **CLERK'S REPORT.** To receive report and update on previous actions.
7. **OPEN SESSION.** To adjourn the meeting to enable any members of the public present to address the Council. *Please note there can be no discussion of these items and issues will either be addressed elsewhere on the agenda or be referred to a future meeting of the Parish Council.*
8. **PLANNING APPLICATIONS.** To consider a response to the following:
 - a. **22/03103/FULL** **123-125 Hastings Road**
Creation of a dropped kerb for vehicular access to property
 - b. **22/03654/FULL** **Cottleston Farm, Kings Toll Road**
Extension to converted barn.
 - c. **22/03614/FULL** **57 Woodhill Park**
Replacement of garage with two-storey side extension.

9. **TREES IN A CONSERVATION AREA APPLICATIONS.** To note application.
 - a. **22/03672/TCA** **The Vicarage, Hastings Road**
Tree in Conservation Area Notification - NORWAY SPRUCE (T1) - Fell due to tree in poor condition.
10. **LATE PLANNING APPLICATIONS.** To consider any applications received after the agenda was set and prior to the meeting.
11. **DECISIONS.** To note appeals and applications granted, refused, amended or withdrawn since the last meeting.
 - a. **22/03132/FULL** **22 The Coppice**
Erection of two storey front and side extension, Erection of new porch, Alterations to fenestration GRANTED
 - b. **22/02947/FULL** **Amberleaze, 2 Lower Green Road**
Addition of new access drive with 2 parking spaces. WITHDRAWN
12. **LATE PLANNING DECISIONS.** To receive decision notices received after the agenda was set and prior to the Committee meeting.
13. **PLANNING CHECKLIST.** To agree on checklist to be used when considering planning applications.
14. **A21 ISSUES.**
 - a. Updates. To receive update from the meeting with National Highways, Kent Highway Services and Greg Clark MP.
 - b. Kippings Cross roundabout changes. To receive documents and agree next steps.
15. **HIGHWAYS IMPROVEMENT PLAN.** To note new format and agree next steps.
16. **MEETING WITH HEAD OF PLANNING AT TUNBRIDGE WELLS BOROUGH COUNCIL (TWBC).** The Head of Planning is due to attend the February meeting. To agree any further questions to raise with him.
17. **DEFIBRILLATOR.** To receive report and agree next steps.
18. **BUS SHELTER SEATING.** To consider bus shelter seating quote and agree next steps.
19. **TIMING OF FUTURE MEETINGS.** To consider timings for future meetings as Cllr Gautam is not able to attend daytime meetings on a Monday.
20. **RISKS.** To consider any new risks which may affect the Council and actions required.
21. **QUESTIONS FROM COUNCILLORS OR AGENDA ITEMS FOR FUTURE MEETINGS.**
22. **MEETING DATES.** Date of next meeting – **20 February 2023** – 3.30pm. Parish meeting room.

Pursuant to Section 1(2) of the Public Bodies (Admission to meetings) Act 1960 the public and press will be excluded from the meeting for the next items of business on the grounds that it will involve the likely disclosure of exempt information.

23. **MEETING WITH PE2 DEVELOPER.** To receive update.