

**To all Members of the Open Spaces Committee**

*Cllrs Birch, Brooks, Gillan, Snow, Weaver & Webster*



You are hereby summoned to attend a meeting of the **OPEN SPACES COMMITTEE** at the Parish Office, Lower Green Recreation Ground, Pembury, TN2 4DZ on **Monday 27 February 2023** at **3:00pm**.

*H*Munro

Helen Munro

Parish Clerk

Date of Issue: 21 February 2023

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**Members of the Public and Press are welcome to attend**

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**A G E N D A**

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1. **APOLOGIES FOR ABSENCE.** To receive and note apologies for absence.

2. **DECLARATIONS OF INTEREST.** To receive declarations of pecuniary and non-pecuniary interests.

*The disclosure must include the nature of the interest. If you become aware, during the course of a meeting, of an interest that has not been disclosed under this item, you must immediately disclose it. You may remain in the meeting and take part fully in discussion and voting unless the interest is prejudicial. A personal interest is prejudicial if a member of the public with knowledge of the relevant facts would reasonably regard it as so significant that it is likely to prejudice your judgement of the public interest and it relates to a financial or regulatory matter.*

3. **MINUTES.** To approve minutes from the committee meeting on 10 October 2022 for approval and signature.

4. **CHAIRMAN'S ANNOUNCEMENTS.** To receive announcements.

5. **CLERK'S REPORT.** To receive report and update on previous actions.

6. **OPEN SESSION.** To adjourn the meeting to enable any members of the public present to address the Council.

*To allow Members of the public residing or working within the Council's boundary an opportunity to make representations or put questions to the Council for a maximum of 3 minutes per person. This item of business to last no more than 10 minutes as per the Council's Standing Orders. Please note there can be no discussion of these items and issues will either be addressed elsewhere on the agenda or be referred to a future meeting of the Committee. For further information please see [our website](#).*

7. **BURIALS.**

- a. To receive request for repayment of two graves purchased in 2019 as the family have moved out of the village.
- b. To review and approve amended burial ground regulations.

8. **TENNIS COURTS.**
  - a. To consider request to turn the courts around by 90 degrees and advice received from contractors.
  - b. To agree specification and receive quotes to tennis court refurbishment for approval.
  
9. **FRUIT TREE AVENUE.**
  - a. To receive update from site meeting
  - b. To consider the design of the area
  - c. To consider the number and type of trees required
  - d. To agree grant funding application.
  
10. **LOWER GREEN RECREATION GROUND.** To receive request to consider no cycling signage.
  
11. **DOG BINS.**
  - a. To consider cost of dog bin emptying and whether to continue having dog bins or use dual purpose litter and dog bins.
  - b. To review location of litter and dog bins in the village.
  
12. **FLORAL DISPLAYS.** To agree what floral displays to have in the village centre.
  
13. **LITTER.** To discuss ways to improve littering in the village.
  
14. **TREES.**
  - a. To receive quote for work to diseased silver birch tree in Lower Green Recreation Ground for approval.
  - b. To receive request that the Parish Council plant trees in the verge in the Coppice.
  
15. **WAR MEMORIAL.** To consider how to improve the paving and edging around the war memorial.
  
16. **RISKS.** To consider any new risks affecting the Council and actions required.
  
17. **QUESTIONS FROM COUNCILLORS OR AGENDA ITEMS FOR FUTURE MEETINGS.** For information only.
  
18. **MEETING DATES.** 26 June 2023 at 3pm – Parish Office Meeting Room.