

Minutes of the Extraordinary meeting of the **PLANNING AND HIGHWAYS COMMITTEE** held at the Parish Council office on **28 February 2023** at 10.30pm.



**Councillors Present:**

Cllr G Hall (Chair)  
Cllr D Reilly

Cllr N Stratton  
Cllr J Webster

**Apologies:**

Cllr V Gautam

Cllr P Gillan

**Officer Present:**

Yvette Allen (Deputy Clerk)

**Others Present:**

Two residents

22/449. **APOLOGIES FOR ABSENCE.** Apologies were received from Cllrs Gautam and Gillan. The reasons were accepted.

22/450. **DECLARATIONS OF INTEREST.** All councillors present had been lobbied about the item – Highways Improvement Plan (HIP) on A21 issues which formed part of the HIP.

*The meeting adjourned at 10.33am.*

22/451. **OPEN SESSION.** Two residents spoke about A21 issues and possible solutions and asked for these to be added to the HIP.

*The meeting re-opened at 10.45am.*

22/452. **HIGHWAYS IMPROVEMENT PLAN. (Appendix 1)** This was discussed and each point considered.

- Additional items are to be added and four items are to be deleted.
- It was acknowledged that prioritising items in a numbered list was difficult and would therefore be classed as high, medium or low priority.
- The revised HIP would be sent to Kent Highway Services and a meeting arranged.
- The revised HIP would be posted on the Parish Council's web page.
- It was **RESOLVED** to arrange an Automatic Traffic Counters (ATC) speed survey along Henwood Green Road. This would be funded by money set aside in the budget. Exact location to be determined.
- Contact would be made with Kent Highways to request a review by the Intelligent Traffic Systems Team of the Woodsgate Corner junction on the A228.
- 'Near miss' crash data was important when considering highways improvements and information on this would be publicised on social media and in the Pembury Village News.

- 22/453. Pursuant to Section 1(2) of the Public Bodies (Admission to meetings) Act 1960, it was **RESOLVED** to exclude the public and press from the meeting at 11.46am for the next item of business on the grounds that it would involve the likely disclosure of exempt information.

*The residents left the meeting at 11.48am.*

- 22/454. **HIGHWAYS IMPROVEMENT PLAN.** There were further discussions and updates were noted.

There being no other business, the meeting closed at 12.01pm.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_  
Chair



Highway Improvements Team working in Partnership with  
Pembury Parish Council Highway Improvement Plan

Appendix 1

Submission Date: 05/10/2022

(Please remember that the HIP is for new initiatives/measures/schemes in your community – it is NOT to be used as a maintenance log, as these MUST be logged using the online reporting tool via this link <https://www.kent.gov.uk/roads-and-travel/report-a-problem>)

HIP Front Cover

HIP Version	Submitted by (Name)	HIP Date	Record Of Meeting Dates with KCC Virtual or Face to Face	Please list below the funding Opportunities/Sources for HIP initiatives/Measures	
				County Member, Parish Precept Donation, LTP bid	
Are you an active member of the Speed Watch Scheme?		Yes <input type="checkbox"/> No <input type="checkbox"/>		Are you an active member of the Lorry Watch Scheme?	
		Yes <input type="checkbox"/> No <input type="checkbox"/>			
Name of HIP Representative		Contact Telephone Number		Email Address	
Name of Clerk		Contact Telephone Number		Email Address	
Name of Chair	Cllr Graham Hall Planning & Highways Committee	Contact Telephone Number		Email Address	graham.hall@pemburyparishcouncil.gov.uk
KCC Project Manager Name		Contact Telephone Number		Email Address	

- Please note the Priority column MUST be those issues which are regarded as the most important (No 1 being your highest priority, then filtering down ) KCC is unable to guarantee that all your requests will be deliverable, but Project Managers can investigate your top 1 or 2 priorities per year.

Live Priorities Record

Please Note: Highway Improvement Plans will only be accepted if they are in this prescribed template format. PLEASE DO NOT ALTER IN ANY WAY. Whilst this is intended to be a living document for your Parish/Town Council\*, KCC can only make resources available to review your HIP annually.



# Highway Improvements Team working in Partnership with Pembury Parish Council Highway Improvement Plan

Appendix 1

Submission Date: 05/10/2022

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Priority	Location	Problem/Concern	What do you feel are the potential solutions?	KCC Comments (This column is to be completed by Project Manager ONLY)
HIGH	Romford Road, Henwood Green Road, Woodside Road, Kings Toll Road,	Congestion on the A21 Kippings Cross roundabout encourages traffic to use rural roads as a cut through. These are regularly used by walkers, cyclists and horse riders. There are three accident blackspots – on the junction at Hazeldene House; Wish Hill (north east of Albans Lodge); Blind bend where WT221 crosses Romford Road. Additional housing in Paddock Wood and Matfield will worsen the rat-running.	Reduce speed limit, mitigation and traffic calming measures, warning signage, improving verges	
HIGH	High Street	Speeding, parking, pavement/parking, traffic using as a cut through to get to the A228/A264 from A21	To implement new road layout with road furniture which will require traffic to note oncoming traffic priority in several sites along the High Street	
HIGH	Hastings Road	Speeding, parking, pavement/parking as traffic uses this road as a cut through	To implement new road layout with road furniture which will require traffic to note oncoming traffic priority in several sites along Hastings Road	

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HIGH	Lower Green Road	Speeding	To implement new road layout with road furniture which will require traffic to note oncoming traffic priority in several sites along Lower Green Road	
HIGH/ MEDIUM	Henwood Green Road from Hastings Road to Woodside Road	Parking issues	Consider making this one-way.	
MEDIUM	Canterbury Road/Hastings Road	Difficulty in pulling out of Canterbury Road due to parked cars on Hastings Road	Double Yellow Lines	KCC can install corner protection DYL where the need arises, the first step in the process is consultation to ensure local support. KCC will not carry out any further consultation aside from site notices. Please refer to New Highway Works Requests Information Pack for process considerations and costs incurred for the Traffic Regulation Order. (Informal consultation with local residents will need to be carried out by the PC in the first instance)
MEDIUM	Woodsgate Corner	Drivers jumping red lights and Vehicles blocking the junction.	CCTV Yellow hatching	This will need to be reviewed by the Intelligent Traffic Systems Team email <a href="mailto:hmc@kent.gov.uk">hmc@kent.gov.uk</a>
MEDIUM	Henwood Green Road	Speeding	PC to pay for an ATC survey	Speed surveys can be carried out, funded by the Parish to ascertain the extent of the problem, and the basis for any future proposals. Await to hear if PC have funding for ATC tube surveys to go down.

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LOW	Canterbury Road	Speeding	Reduce speed limit to 20mph	Canterbury Road does not meet the criteria for a 20mph limit/zone, the minimum speed limit length is 600m in accordance with 'setting local speeds' DFT circular 01/2013.  Consider half on half off parking. CRK to do site survey and report back to PPC.
LOW	Woodside Road	Dangerous for groundsmen to pull out of the depot compound onto Woodside Road as the depot compound has a concealed entrance.	Concealed entrance sign sited on verge 100m before the entrance	We have been unable to locate the depot referred to, could you please supply a more detailed description of the location or a plan.
LOW	Top of Church Road/Maidstone Road	Parking on junction	Double yellow lines	KCC can install corner protection DYL where the need arises, the first step in the process is consultation to ensure local support. KCC will not carry out any further consultation aside from site notices. Please refer to New Highway Works Requests Information Pack for process considerations and costs incurred for the Traffic Regulation Order. (Informal consultation with local residents will need to be carried out by the PC in the first instance)

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## Historical Priorities Record

No	Location	Problem/Concern	What do you feel are the potential solutions?	KCC Comments
1.	Lower Green Road	Speeding – in particular outside the school	Reduce speed limit to 20mph outside school '20's plenty'	Ordered and due to be installed prior to 19.03.2021 works complete
2.	Woodsgate Way	Entrance roadway is too narrow	Widening of roadway	The entranceway looks to be no narrower than other residential streets – This would be difficult to undertake, as consideration to the tree root protection area would prohibit civils. NB the wider the road faster speeds swinging in and out. No further action from KCC at this time.
3.	Penns Yard	Parking issues	Double Yellow Lines on one side of the road. Cllr Barrington King in discussion with TWBC officers	No action for KCC at this time
4.	Cornford Lane	Major traffic congestion	Discussions taking place with residents to canvas their thoughts	No KCC action proposed at this time.
5.	Woodside Road/Kings Toll Road	Road being used as a rat run	A feeder lane on the A21 at Kippings Cross for easier access to Matfield Cllr Barrington King working with National Highways (previously known as Highways England) to develop and lobby for the dualling of the A21 further south from Kippings Cross.	Noted – No Action for KCC at this time.

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