



**To all Members of Pembury Parish Council**

*Cllrs Barrett, Birch, Brooks, Gautam, Gillan, Hall, Harris, Reilly, Snow, Stratton, Weaver & Webster*

You are hereby summoned to attend the Meeting of **Pembury Parish Council** on **Monday 3 July 2023** at **7:15pm** at the Pembury Baptist Church Hall, Romford Road, Pembury.

*H Munro*

Helen Munro  
Parish Clerk

Date of Issue: 27 June 2023

**Members of the Public and Press are welcome to attend**

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**A G E N D A**

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1. **APOLOGIES FOR ABSENCE.** To receive and note apologies for absence.
2. **DECLARATIONS OF INTEREST.** To receive declarations of pecuniary and non-pecuniary interests.

*The disclosure must include the nature of the interest. If you become aware, during the course of a meeting, of an interest that has not been disclosed under this item, you must immediately disclose it. You may remain in the meeting and take part fully in discussion and voting unless the interest is prejudicial. A personal interest is prejudicial if a member of the public with knowledge of the relevant facts would reasonably regard it as so significant that it is likely to prejudice your judgement of the public interest and it relates to a financial or regulatory matter.*

3. **CHAIR'S ANNOUNCEMENTS.** To receive announcements.
4. **OPEN SESSION.** To adjourn the meeting to enable any members of the public present to address the Council.

*To allow Members of the public residing or working within the Council's boundary an opportunity to make representations or put questions to the Council for a maximum of 3 minutes per person. This item of business to last no more than 10 minutes as per the Council's Standing Orders. Please note there can be no discussion of these items and issues will either be addressed elsewhere on the agenda or be referred to a future meeting of the Committee. For further information please see [our website](#)*

5. **MINUTES.** To receive and approve the minutes of the meeting held on 5 June 2023 for signature.
6. **COMMITTEE & WORKING GROUP MINUTES.** To note draft minutes of Committees and/or Working Groups for adoption and receive verbal report and update from Committee or Working Group Chairs:
  - a. Community Events Working Group – 16 June 2023
  - b. Planning & Highways Committee – 19 June 2023
  - c. Open Spaces Committee – 26 June 2023

7. **CLERK'S REPORT.** To receive report and update on previous actions, on-going projects and any urgent actions taken.
8. **REPORTS OF COUNTY & BOROUGH COUNCILLORS.**
  - a. To receive reports.
  - b. To receive updates on the Local Plan with specific reference to housing developments.
9. **APPEAL AGAINST ENFORCEMENT NOTICE PF/T017839 RE: ACOUSTIC FENCE OVER 2M IN HEIGHT – THE MEADOWS, PASTHEAP FARM, HASTINGS ROAD.** To consider submitting written representations and agree response to the appeal.
10. **NOISE FROM TELECOMMUNICATIONS CABINET.** Request from Borough Councillor Barrington-King to report complaint about nuisance to residents.
11. **BOLLARDS BY SCHOOL.** To receive request from Greg Clark, MP, to consider views about the installation of bollard by the school to stop bad parking.
12. **EXTERNAL BODIES.** To receive and note any reports from representatives of External Bodies or other meetings attended.
13. **PEMBURY IN THE PARK.**
  - a. To receive update.
  - b. To request volunteers on the day.
14. **RECOMMENDATIONS FROM COMMITTEES.**

Open Spaces Committee

  - a. To recommend a community litter pick on Saturday 30 September 2023 from 10:30am and agree attendees.

Finance & HR Committee

  - b. To request and agree a substitute member of the committee.
15. **FINANCIAL INFORMATION.**
  - a. To receive and approve the Accounts for Payment.
  - b. To agree process for payment of the August Accounts for Payment and delegation required.
16. **RISKS.** To consider any new risks affecting the Council and actions required.
17. **QUESTIONS FROM COUNCILLORS AND FUTURE AGENDA ITEMS.** For information only.
18. **FUTURE MEETINGS.** Full Council – Monday 4 September 2023 at 7:15pm at Pembury Baptist Church Hall.

