



To all Members of Pembury Parish Council

Cllrs Barrett, Birch, Brooks, Gautam, Hall, Reilly, Snow, Stratton, Weaver & Webster

You are hereby summoned to attend the Meeting of **Pembury Parish Council** on **Monday 2 October 2023** at **7:15pm** at the Pembury Baptist Church Hall, Romford Road, Pembury.

H Munro

Helen Munro
Parish Clerk

Date of Issue: 26 September 2023

Members of the Public and Press are welcome to attend

A G E N D A

1. **APOLOGIES FOR ABSENCE.** To receive and note apologies for absence from Parish Councillors.
2. **DECLARATIONS OF INTEREST.** To receive declarations of pecuniary and non-pecuniary interests.

The disclosure must include the nature of the interest. If you become aware, during the course of a meeting, of an interest that has not been disclosed under this item, you must immediately disclose it. You may remain in the meeting and take part fully in discussion and voting unless the interest is prejudicial. A personal interest is prejudicial if a member of the public with knowledge of the relevant facts would reasonably regard it as so significant that it is likely to prejudice your judgement of the public interest and it relates to a financial or regulatory matter.

3. **CHAIR'S ANNOUNCEMENTS.** To receive announcements.
4. **OPEN SESSION.** To adjourn the meeting to enable any members of the public present to address the Council.

To allow Members of the public residing or working within the Council's boundary an opportunity to make representations or put questions to the Council for a maximum of 3 minutes per person. This item of business to last no more than 10 minutes as per the Council's Standing Orders. Please note there can be no discussion of these items and issues will either be addressed elsewhere on the agenda or be referred to a future meeting of the Committee. For further information please see [our website](#)

5. **MINUTES.** To receive and approve the minutes of the meeting held on 4 September 2023 for signature.
6. **COMMITTEE & WORKING GROUP MINUTES.** To note draft minutes of Committees and/or Working Groups for adoption and receive verbal report and update from Committee or Working Group Chairs:
 - a. Climate & Environmental Action Working Group – 6 September 2023
 - b. Community Events Working Group – 8 September 2023
 - c. Remembrance Day Working Group – 15 September 2023

- d. Planning & Highways Committee – 18 September 2023
 - e. Open Spaces Committee – 25 September 2023
7. **CLERK’S REPORT.** To receive report and update on previous actions, on-going projects and any urgent actions taken.
 8. **REPORTS OF COUNTY & BOROUGH COUNCILLORS.**
 - a. To receive reports.
 - b. To receive updates on the Local Plan with specific reference to housing developments.
 9. **EXTERNAL BODIES.** To receive and note any reports from representatives of External Bodies or other meetings attended.
 10. **NEIGHBOURHOOD PLAN.** To note the result of the Referendum.
 11. **FHR COMMITTEE.** Following the resignation of Sammy Harris, to approve committee membership.
 12. **RECOMMENDATION FROM COMMITTEES & WORKING GROUPS.** To receive recommendation:

Open Spaces Committee

- a. To approve specification for replacement path at Old Church and agree to take costs from general reserves.

Climate & Environmental Action Working Group

- b. To add new members to the Working Group.
- c. To consider new project to add solar panels to the pavilion and parish office and convert streetlights to LED lights.
- d. To consider registering an interest in “Solar Together” for applications for solar panels.
- e. To report on energy consultant recommendation for specification for solar panels.

Community Events Working Group

- f. To consider the purchase of additional equipment for the PA System.
- g. To approve additional members of the public on the Working Group.

13. **PLANNING APPLICATIONS.** To consider the following applications and agree responses to submit to Tunbridge Wells Borough Council.
 - a. **23/02396/FULL Land South of Redwings Lane**
Change of use of land from agriculture to equine and erection of 3 stable block.
 - b. **23/02397/FULL Land South of Redwings Lane**
Change of use of land from agriculture to equine and erection of 2 stable block.
 - c. **23/02302/FULL The Ranch UK, Redwings Lane**

Change of use of land from agriculture to provide a Gypsy and Traveller pitch (retrospective).

- d. **23/02303/FULL The Ranch UK, Redwings Lane**
Change of use of land from agriculture to provide a Gypsy and Traveller pitch (retrospective).

- 14. **ANNUAL GOVERNANCE & ACCOUNTABILITY RETURN (AGAR) 2022/23.**
To receive audited AGAR and note no "except for" items or comments from the External Auditor.

- 15. **SCOUTS AND GUIDES REQUEST.** To consider request from the Pembury Scouts for a grant for building insurance of £1,493.60.

- 16. **FINANCIAL INFORMATION.** To approve the accounts for payment – October 2023.

- 17. **RISKS.** To consider any new risks affecting the Council and actions required.

- 18. **QUESTIONS FROM COUNCILLORS AND FUTURE AGENDA ITEMS.** For information only.

- 19. **FUTURE MEETINGS.** Full Council – Monday 6 November 2023 at 7:15pm at Pembury Baptist Church Hall.