



**To all Members of Pembury Parish Council**

*Cllrs Barrett, Birch, Brooks, Gautam, Hall, Reilly, Snow, Stratton, Weaver & Webster*

You are hereby summoned to attend the Meeting of **Pembury Parish Council** on **Monday 6 November 2023** at **7:15pm** at the Pembury Baptist Church Hall, Romford Road, Pembury.

*H Munro*

Helen Munro  
Parish Clerk

Date of Issue: 31 October 2023

**Members of the Public and Press are welcome to attend**

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**A G E N D A**

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1. **APOLOGIES FOR ABSENCE.** To receive and note apologies for absence from Parish Councillors.
2. **DECLARATIONS OF INTEREST.** To receive declarations of pecuniary and non-pecuniary interests.

*The disclosure must include the nature of the interest. If you become aware, during the course of a meeting, of an interest that has not been disclosed under this item, you must immediately disclose it. You may remain in the meeting and take part fully in discussion and voting unless the interest is prejudicial. A personal interest is prejudicial if a member of the public with knowledge of the relevant facts would reasonably regard it as so significant that it is likely to prejudice your judgement of the public interest and it relates to a financial or regulatory matter.*

3. **CHAIR'S ANNOUNCEMENTS.** To receive announcements.
4. **OPEN SESSION.** To adjourn the meeting to enable any members of the public present to address the Council.

*To allow Members of the public residing or working within the Council's boundary an opportunity to make representations or put questions to the Council for a maximum of 3 minutes per person. This item of business to last no more than 10 minutes as per the Council's Standing Orders. Please note there can be no discussion of these items and issues will either be addressed elsewhere on the agenda or be referred to a future meeting of the Committee. For further information please see [our website](#)*

5. **MINUTES.** To receive and approve the minutes of the meeting held on 2 October 2023 for signature.
6. **COMMITTEE & WORKING GROUP MINUTES.** To note draft minutes of Committees and/or Working Groups for adoption and receive verbal report and update from Committee or Working Group Chairs:
  - a. Community Events Working Group – 4 October 2023
  - b. Planning & Highways Committee – 16 October 2023

7. **CLERK'S REPORT.** To receive report and update on previous actions, on-going projects and any urgent actions taken.
8. **REPORTS OF COUNTY & BOROUGH COUNCILLORS.**
  - a. To receive reports.
  - b. To receive updates on the Local Plan with specific reference to housing developments.
9. **PROPOSED DEVELOPMENT.**
  - a. To note public engagement regarding the development of land known as PE3 in the Tunbridge Wells Borough Council Emerging Local Plan.
  - b. To consider attending an informal meeting to hear about the development plans and agree terms of reference.
  - c. To consider inviting others to attend the meeting.
10. **EXTERNAL BODIES.** To receive and note any reports from representatives of External Bodies or other meetings attended.
11. **COUNCILLOR CO-OPTION.**
  - a. To interview candidate for co-option.
  - b. To vote on co-option.
  - c. To agree Committee and Working Group Memberships.
12. **POLICE QUARTERLY MEETING.** To note introduction of quarterly meetings between Kent Police and neighbouring councils and consider any points to be raised in advance.
13. **FINANCIAL INFORMATION.** To approve the accounts for payment – November 2023.
14. **RISKS.** To consider any new risks affecting the Council and actions required.
15. **QUESTIONS FROM COUNCILLORS AND FUTURE AGENDA ITEMS.** For information only.
16. **FUTURE MEETINGS.** Full Council – Monday 4 December 2023 at 7:15pm at Pembury Baptist Church Hall.

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Pursuant to Section 1(2) of the Public Bodies (Admission to meetings) Act 1960 the public and press will be excluded from the meeting for the next items of business on the grounds that it will involve the likely disclosure of exempt information.

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17. **OLD COACH ROAD.** To receive update and consider next steps.